

MINUTES OF THE BI-MONTHLY MEETING OF HELD ON TUESDAY 21 JANUARY 2014  
AT THE MOBILE UNIT, TUNSTEAD PLAYING FIELD

PRESENT: Cllrs. G. Gilding (Chair), A. Rudd, W. Atkins, T. Place, D. Kirk and C. Oakes.

APOLOGIES (1) and NON ATTENDANCE (2): (1): Cllrs. Powell (holiday), A. Williamson (resigned), PCSO Dack, District Cllr. Ivory

ALSO PRESENT: 2 Members of the Public, County Cllr. Dixon. Clerk: Mrs. J. Gardner.

		<u>ACTION BY</u>
14.001 A  001B  001C  001D	<p><u>TO RESOLVE TO ACCEPT APOLOGIES, if any:</u> The given apology was accepted. The resignation was received this evening.</p> <p><u>TO CONSIDER DECLARATION OF INTEREST IN ITEMS ON THE AGENDA, if any:</u> None</p> <p><u>TO CONSIDER AND RESOLVE WHETHER TO APPROVE THE MINUTES OF THE BI-MONTHLY MEETING HELD ON 19 NOVEMBER 2013:</u> <b>Resolution:</b> The minutes were accepted as a true record by the members who attended the meeting. Chairman Gilding duly signed the minutes.</p> <p><u>IF APPLICABLE, CO-OPT NEW MEMBER TO THE COUNCIL:</u> Chairman Gilding made the visiting members aware of the two vacancies. The responses were not negative.</p>	
14.002	<p><u>MATTERS ARISING FROM THE MINUTES</u> (for information only):</p> <p>About 10 people had responded positively to the article in the newsletter about a footpath towards Wroxham Barns. See item: 14.005B for further information.</p>	
14.003  003A  003B  003C  003D	<p><u>FINANCES:</u></p> <p><u>STATEMENT OF ACCOUNTS:</u> This was accepted as a true record.</p> <p><u>TO CONSIDER AND APPROVAL OF PAYMENTS OF THE FOLLOWING</u> 1: SR Print: newsletter: £ 129.00 2: J. Gardner: Salary October / December £ 448.76 + Expenses £ 16.99 = £ 465.75 <b>Resolution:</b> both the invoice and salary were accepted for payment.</p> <p><u>TO CONSIDER AND RESOLVE WHETHER TO MAKE A DONATION TO NORFOLK CITIZENS ADVICE BUREAU, NORFOLK AGE UK, THE BIG C AND MAGPAS.</u> The last two were received after the meeting. <b>Resolution:</b> it was agreed to donate £125.00 to Norfolk Citizens Advice Bureau, but not to the other three.</p> <p><u>TO CONSIDER AND RESOLVE WHETHER TO TRANSFER £350.00 FROM THE BUSINESS SAVER ACCT</u> (to avoid overdraft charges) <b>Resolution:</b> the transfer was agreed to and signed by two signatories.</p>	

14.003 (cont.) 003E	<p><b><u>FINANCES:</u></b></p> <p><b><u>FINANCIAL CORRESPONDENCE:</u></b></p> <p>- Barclays: Reminder about the Financial Services Compensation Scheme.</p>	
14.004  004A1a    004A1b  004B  004C	<p><b><u>PLANNING:</u></b></p> <p><b><u>RESULTS OF PLANNING APPLICATIONS RECEIVED IN BETWEEN MEETINGS:</u></b> (seen by GG, DK and AW, emailed to other Cllrs). <b><u>Ref.: PF/13/1384: Marlers Farm, Tunstead Road, Sco. Ruston:</u></b> Conversion of redundant agricultural building to residential dwelling. <b>Resolution:</b> To have no objections, but pointed out that the pond should not be filled in because of existing drainage problems which would only increase with an additional property and inform the Planning Officer of others using this area and possibility of bats living in the barn roof.</p> <p><b><u>TO CONSIDER PLANNING APPLLCATIONS RECEIVED BEFORE THE MEETING (NOT ITEMISED):</u></b> None.</p> <p><b><u>DECISION NOTICES FROM NNDC: PERMISSION:</u></b> <b><u>Ref: PF/13/1126: Willowdene, Market Street:</u></b> Change of use from C3 (residential) to D (day service) with overnight respite care for one person *including external alterations to door and window openings (*addition).</p> <p><b><u>TO CONSIDER FLOOD INVESTIGATION REPORT AT ROSE FARM BARN / MARKE STREET IN MARCH 2013:</u></b> All Cllrs. had received a copy of this report. Cllr. Kirk said he was contacted, because he was the only surviving member of the Flood Committee. It appears that one drain pipe could not be found. County Cllr. Dixon said residents, landowners and farmers have a duty to keep drainage routes open, but he is unsure who is the Enforcing Authority if the responsible person fails to carry out his duty. Clerk will find out the comments put to NNDC Planning when this application was put before the Council and also contact Orbit to ask them to fulfil their duty to clear the ditch.</p>	Clerk
14.005  005A	<p><b><u>PROGRESS REPORTS AND RESOLVE ANY ISSUES RAISED AS A RESULT OF:</u></b></p> <p><b><u>TO DISCUSS AND DEFINE RESPONSIBILITIES BETWEEN TVH&amp;RG AND PARISH COUNCIL; RESOLVE THE SHORTFALL IN FUNDING FOR PLAY EQUIPMENT AND PROGRESS REPORT:</u></b> Playing Field Members were under the impression that a £1,000.00 donation was for the playing equipment. This is not the case and the Clerk will set up accounts to show the shortfall. The Treasurer of TVH&amp;RG will inform the Clerk what has been paid by the Committee as part of its £1,000.00 commitment. The Committee now meets every second Tuesday of each month and are applying for a grant to replace the swings. It was considered too expensive to rebuild / refurbish a building, offered to the Committee f.o.c. as it contained asbestos.</p>	Clerk WA

<p>14.005 (cont) 005A</p> <p>005B</p> <p>005C</p>	<p><u>PROGRESS REPORTS AND RESOLVE ANY ISSUES RAISED AS A RESULT OF:</u></p> <p><u>TO DISCUSS AND DEFINE RESPONSIBILITIES BETWEEN TVH&amp;RG AND PARISH COUNCIL; RESOLVE THE SHORTFALL IN FUNDING FOR PLAY EQUIPMENT AND PROGRESS REPORT:</u> Cllr. Rudd informed all present that a Mr. Wood was prepared to give a talk about the possibility of a small housing development, which could help with the funding for a Village Hall. It was agreed to invite him on Tuesday 4 February 8.00pm. Cllr. Rudd to contact him.</p> <p><u>DELIVERING LOCAL HIGHWAY IMPROVEMENTS IN PARTNERSHIP WITH PARISH/TOWN COUNCILS:</u> - Cllr. Place still has to contact another farmer. The idea is now to put the path along the roadside, which means that the ditch may have to closed, but a 3ft drainage pipe would be installed. Cllr. Place has agreed to meet with Highways contact Simon Briggs. who will be contacted by the Clerk for suitable dates. - The flashing speed indicator will come to the village in March.</p> <p><u>TO CONSIDER AND RESOLVE WHETHER TO UPDATE STANDING ORDERS AS PER DRAFT:</u> Not all Cllrs. had had enough time to read the 20 pages, this will deferred to March's meeting. All Cllrs. to go through the papers.</p>	<p>AB</p> <p>TP Clerk</p> <p>ALL</p>
<p>14.006 A</p> <p>006B</p>	<p><u>MATTERS TO BE DISCUSSED (for information only):</u> None.</p> <p><u>ITEMS FOR THE NEXT AGENDA FOR MEETING 18 MARCH 2014:</u> - TVH&amp;RG and Parish Council responsibilities re. playing field and equipment. - Footpath. - Pre-School. - Standing Orders.</p>	

Meeting closed at 21.35

#### HALL HIRE

Ref. 20061542: Rose Farm, Market Street: Conversion of barn to single unit dwelling:  
**Councillors at the Open meeting resolved to have no objections or comments**