

MINUTES OF THE BI-MONTHLY MEETING OF HELD ON TUESDAY 18 MARCH 2014  
AT THE MOBILE UNIT, TUNSTEAD PLAYING FIELD

PRESENT: Cllrs. G. Gilding (Chair), D. Kirk and C. Oakes.

APOLOGIES (1) and NON ATTENDANCE (2): (1): Cllrs. Powell (holiday), T. Place (work commitment) A. Rudd (private commitment), W. Atkins (ill), PCSO Dack (rest days).

ALSO PRESENT: 2 Members of the Public, County Cllr. Dixon. Clerk: Mrs. J. Gardner.

14.007 A	<u>TO RESOLVE TO ACCEPT APOLOGIES, if any:</u> All given apologies were accepted.	<u>ACTION BY</u>
007B	<u>TO CONSIDER DECLARATION OF INTEREST IN ITEMS ON THE AGENDA, if any:</u> None	
007C	<u>TO CONSIDER AND RESOLVE WHETHER TO APPROVE THE MINUTES OF THE BI-MONTHLY MEETING HELD ON 21 JANUARY 2014:</u> <b>Resolution:</b> The minutes were accepted as a true record by the members who attended the meeting. And duly signed by Chairman Gilding.	
007D	<u>IF APPLICABLE, CO-OPT NEW MEMBER TO THE COUNCIL:</u> One member attended the meeting and will be sent Code of Conduct and other Information before she agrees to be co-opted.	
14.008	<u>MATTERS ARISING FROM THE MINUTES (for information only):</u> None	
14.009	<u>FINANCES:</u>	
009A	<u>STATEMENT OF ACCOUNTS:</u> A query was made about the VAT on the budget: £3,636.97 has already been claimed. The remainder can be claimed after 31 March 2014 if over £100.00. This was accepted as a true record.	
009B	<u>TO CONSIDER APPROVAL OF PAYMENTS FOR THE FOLLOWING ITEMS:</u> a: Mazars: Audit fees £100.00 + VAT £20.00 <span style="float: right;">£ 120.00</span> b: Tunstead Village Hall & Recreation Ground Commt: Hire unit 13/14 <span style="float: right;">£ 80.00</span> c: J. Gardner: salary Jan/ March. <span style="float: right;">£ 448.76</span> <b>Resolution:</b> All three items were accepted for payment.	
009C	<u>TO CONSIDER AND RESOLVE WHETHER TO TRANSFER £650.00 FROM THE BUSINESS SAVER TO THE COMMUNITY ACCOUNT TO AVOID OVERDRAFT CHARGES</u> <b>Resolution:</b> It was agreed to make the transfer.	
009D	Financial correspondence: - Norse: Contract for grass maintenance £680.00; - Norfolk CAB: Thank you for £125.00 donation; HMRC: Notification for electronic payment (sent letter), End of Year information; - AON: Insurance information; - Santander: Changes to Terms and Conditions; - EACH: request for donation.	

14.010	<u>PLANNING:</u>	
010A1a	<u>RESULTS OF PLANNING APPLICATIONS RECEIVED IN BETWEEN MEETINGS:</u> None	
010A1b	<u>TO CONSIDER COMMENTS ON PLANNING APPLICATIONS RECEIVED BEFORE THE MEETING (NOT ITEMISED):</u> <u>Ref.: PF/14/0206: Donan, Market Street:</u> Erection of single-storey side extension, covered pergola and detached garage. <b>Resolution:</b> to have no comment or objection: <u>From NCC: C/1/2013/1020: Former RAF Coltishall site, Barton Road, Scottow:</u> Proposed recycling and restoration of redundant runway access. This relates to the extensions on either side of the runway, which would be recycled. Contamination of the area was proven in a survey, NNDC's part is a Conservation Area and English Heritage has identified building and items worth preserving. <b>Resolution:</b> to object to this application, because of environmental issues, significant increase of traffic, traffic, noise pollution, possible effect on nature and damage to the regions History.	
010B	<u>NOTICE FROM NNDC: WITHDRAWL:</u> <u>Ref.: PF/13/1384: Marlers Farm, Tunstead Road, Sco. Ruston:</u> Conversion of redundant agricultural building to residential dwelling.	
010C	<u>FLOOD INVESTIGATION REPORT AT ROSE FARM BARN / MARKET STREET IN MARCH 2013:</u> Norfolk County Council will hold a meeting with all parties involved on Friday 4 April 13.00 in the Edwards Room in County Hall. Cllrs. Kirk and Oakes will attend on behalf of the Council.	DK/CO
14.011	<u>PROGRESS REPORTS AND RESOLVE ANY ISSUES RAISED AS A RESULT OF:</u>	
011A	<u>TO DISCUSS AND DEFINE RESPONSIBILITIES BETWEEN TVH&amp;RG COMMITTEE AND PARISH COUNCIL RE. PLAY EQUIPMENT; COMMUNITY RIGHT TO BUILD:</u> Cllr. Oakes is happy to continue looking after the play equipment, but needs to be kept informed by TVH & RG Committee of any changes or if equipment is unsuitable for use. One member of the Public and the Treasurer are looking into Lottery Funds. <u>Community Right to Build:</u> The resident who was approached about this, is happy to talk to the Council, but unable to at present. She will contact the Clerk, once she has things sorted.	
011B	<u>DELIVERING LOCAL HIGHWAY IMPROVEMENTS IN PARTNERSHIP WITH PARISH/TOWN COUNCILS: (1) FOOTPATH, (2) FLASHING SPEED INDICATOR:</u> 1: Cllr. Place sent his apologies and no further information was available. 2: The temporary Flashing Speed Indicator should be in the village w.c. 24 March 2014.	
011C	<u>TO CONSIDER AND RESOLVE WHETHER TO UPDATE STANDING ORDERS AS PER DRAFT:</u> The three Councillors left it more suitable to wait until more Councillors were available for discussion and resolution. ALL TO READ THE SENT PAPERS	ALL

<p>14.011 (cont) 011D</p> <p>011E</p>	<p>Deferred to May's meeting. <b><u>PROGRESS REPORTS AND RESOLVE ANY ISSUES RAISED AS A RESULT OF:</u></b></p> <p><b><u>TO PUT FORWARD SUGGESTIONS FOR HIGHWAY INSPECTOR TO INVESTIGATE:</u></b> Flooding on Tunstead Road, Sco. Ruston immediately off B1150 and corner Market Street / Crowgate Street. Cllr. Kirk offered to meet with the Inspector. Both suggestions will be passed on.</p> <p><b><u>TO DISCUSS AND RESOLVE WHETHER TO AGREE TO REQUESTED RELOCATION OF DILHAM PRESCHOOL UNIT:</u></b> Members of the Pre-School think they will get objections from neighbouring dwellings living around the presently preferred location. A second lesser option is next to the Village Hall unit towards the far corner, with their outdoor facilities next to their building not in front. <b>Resolution:</b> Ask the Committee to stay with the present location (complaints about obscuring the view is not a valid planning objection) otherwise consideration the second option.</p>	<p>Clerk</p>
<p>14.012 A</p> <p>006B</p>	<p><b><u>MATTERS TO BE DISCUSSED (for information only):</u></b> None.</p> <p><b><u>NEXT MEETING: ANNUAL PARISH MEETING 15 APRIL 2014 7.30PM</u></b> Co-option of new member, if applicable Approval of Minutes of Annual Parish Meeting held on Chairman's report Reports from local Committee, Trusts, Tunstead Primary School. Refreshments will be available. <b><u>ITEMS FOR THE NEXT AGENDA FOR MEETINGS 20 MAY 2014:</u></b> Annual Meeting of the Parish Council: Election of Chair (statutory) and Vice Chair (optional) Meeting: - TVH&amp;RG and Parish Council Community Right to Build. - Footpath. - Pre-School. - Standing Orders.</p>	

Meeting closed at 21.15