

MINUTES OF THE BI-MONTHLY MEETING OF HELD ON TUESDAY 15 JULY 2014
AT THE MOBILE UNIT, TUNSTEAD PLAYING FIELD

PRESENT: Cllrs. G. Gilding (chair), E. Powell, A. Woodall, W. Atkins, D. Kirk, T. Place and C. Oakes.

APOLOGIES: Cllrs. A. Rudd (private commitment), PCSO Dack.

ALSO PRESENT: County Cllr. Dixon.

Clerk: Mrs. J. Gardner.

		ACTION BY
14.019 A	<u>TO RESOLVE TO ACCEPT APOLOGIES, if any:</u> Cllr. Rudd's apology was accepted.	
019B	<u>TO CONSIDER DECLARATION OF INTEREST IN ITEMS ON THE AGENDA, if any:</u> None	
019C	<u>TO CONSIDER AND RESOLVE WHETHER TO APPROVE THE MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL AND THE BI-MONTHLY MEETING HELD ON 20 MAY 2014:</u> Resolution: All present agreed to accept both sets minutes as a true record. All minutes were duly signed by Chairman Gilding.	
019D	<u>IF APPLICABLE, CO-OPT NEW MEMBER TO THE COUNCIL:</u> Cllr. Atkins will ask a resident, who moved into the village at the end of last year and now helps with the website, to join the Council.	WA
14.020	<u>MATTERS ARISING FROM THE MINUTES</u> (for information only): None.	
14.021	<u>FINANCES:</u>	
021A	<u>STATEMENT OF ACCOUNTS:</u> Cllr. Place proposed to approve the Statement of Accounts, all agreed. Resolution: the Statement of Accounts was accepted as a true record.	
021B	<u>TO CONSIDER APPROVAL OF PAYMENTS FOR THE FOLLOWING ITEMS:</u> 1: Norse: March, April, May, June: grass cutting: 4X(£85.00+VAT £17.00) = £ 408.00 2: A. Collins: Fees Internal Audit £ 33.00 3: North Norfolk District Council: Emptying dog bins: £351.00+VAT £70.20= £ 421.20 4: SR Print: Newsletter June £ 138.00 5: Norfolk RCC: Renewal Membership Bronze £ 20.00, Silver £ 50.00, Gold £ 150.00 Renewal Fuel Community Scheme Membership £ 60.00 6: J. Gardner: Salary April / June and expenses £ 448.76 + £ 5.21 = £ 453.97 Resolution: all items were accepted for payments.	
021C	<u>TO CONSIDER AND RESOLVE WHETHER TO TRANSFER £1,500.00 FROM THE BUSINESS SAVER ACCOUNT TO THE COMMUNITY ACCOUNT:</u> Resolution: It was agreed to make the transfer.	

14.021 (cont) 021D	<p><u>FINANCES:</u></p> <p>Financial correspondence: - HMRC: New tax code Clerk (her request) - AON UK Ltd: Confirmation renewal Insurance + policy.</p>	
14.022	<p><u>PROGRESS REPORTS AND RESOLVE ANY ISSUES RAISED AS A RESULT OF:</u></p>	
022A1	<p><u>REPORT FROM TUNSTEAD VILLAGE HALL AND RECREATION GROUND COMMITTEE:</u></p> <p>Chair Woodall reported that the Fete at the beginning of June went very well, with the Treasurer telling all present the profit was just over £1,000.00. Smarties tubes are being distributed, to be emptied of the sweets, filled with 20p coins (£12.60) and returned to the Committee 6 September. There will be a prize for the adult and the child who hands in the most filled tubes. An event at Place UK Ltd with the Booze Brothers is set for 28 February 2015 and progress is already being made for the 2015 Fete, which will include the Army, Air and Sea Cadets as part of the 70th year's celebrations of the liberations of WWII.</p> <p>A playground equipment inspection has been booked. It has been reported that the little children's' swings are leaning forward. It was agreed to await the outcome of the inspection.</p>	
022A2	<p><u>TO CONSIDER AND RESOLVE WHETHER PLAY EQUIPMENT IS AN ASSET OF THE PARISH COUNCIL OR TVH&RG COMMITTEE:</u></p> <p>Confusion was created during May's meeting about which items in the playground belong to the Committee.</p> <p>Resolution: All play equipment will be assets of Tunstead Parish Council, the mobile units will remain with the Committee.</p> <p>Cllr. Place wondered what was happening with plans about the Community Right to Build to progress a new Community Building. Two landowners have been contacted: one has not responded, the other indicated that there is still quite some time left on the contract with NCC before they can sell without the penalties. Cllr. Powell offered to hold a get together with one landowner at her house.</p> <p>Resolution: The Landowner will be asked if she still will consider the option and set a suitable date.</p>	Clerk
022B	<p><u>DELIVERING LOCAL HIGHWAY IMPROVEMENTS IN PARTNERSHIP WITH PARISH/TOWN COUNCILS: FOOTPATH:</u></p> <p>Cllr. Place said that a quote from Highways had been promised after he met with the Highways Representative, but it appears that he did not receive that information. The person in question is on sick leave, but a new person has been appointed and the Clerk will contact him to find out whether a quote was created and if so, have it sent to her and Cllr. Place. If not, invite him for a site visit to see for himself what options there are and advice the Council how it can progress, if the quote is favourable, Landowners who could assist with this project, will be approached again.</p>	Clerk TP

14.022 (cont) 022C	<p><u>PROGRESS REPORTS AND RESOLVE ANY ISSUES RAISED AS A RESULT OF:</u></p> <p><u>PRE-SCHOOL:</u> The Supervisor of Dilham Pre-School told the Clerk that everything is in the hands of the Solicitors.</p>	Clerk
022D	<p><u>TRAFFIC ISSUES: 1 ON-ROAD PARKING AT WILLOWDENE; 2: LARGE VEHICLES ON FIELD LANE.</u></p>	
022D1	<p>It was reported that various vehicles from Willowdene, now a "In the Community Care house" with 6 day time personnel, are parking on the road near a blind bend, blocking clear visibility, certainly when exiting from Wateringpit Lane. Resolution: to write to the owner asking their cooperation for a solution.</p>	
022D2	<p><u>LARGE VEHICLES ON FIELD LANE:</u> Cllr. Atkins asked why large (tank) vehicles are using the country road to get to their destinations in and around Tunstead. She thought that there was an arrangement with a local factory that their vehicles would travel via the B1150. Resolution: the company owning the tank will be asked to avoid the country roads.</p>	
14.023	<p><u>PLANNING:</u></p>	
023A	<p><u>TO CONSIDER COMMENTS ONPLANNING APPLICATIONS RECEIVED BEFORE THE MEETING (NOT) ITEMISED</u> <u>Ref.: PF/14/0822: Cushion Cottage, Anchor Street:</u> Erection of two-storey rear extension with balcony to north elevation. The extension does not have an effect on neighbouring properties (too far away). Resolution: it was agreed to have no objection or comment.</p>	
023B	<p><u>DECISION NOTICE from NNDC: PERMISSION:</u> <u>Ref.: PF/14/0501: New Barn Farm, Church Lane:</u> Change of use of land from agricultural land to residential garden and erection of detached cartshed. Cllr. Place, who had been involved with this application and said that the alternative was that the resident, (not the owner) would be left with nothing if it would be rejected, asked the Council why it had objected to this application during the May Meeting. All Cllrs. who attended the May meeting agreed that the resident, who was present at that meeting with a relative, seemed to ask for objections.</p>	
14.024 A	<p><u>MATTERS TO BE DISCUSSED (for information only):</u> Cllr. Powell asked whether the Clerk of Sloye Parish Council could be contacted and ask them to take action about the mud and consequent flooding under the railway bridge on Field Lane, Sloye.</p>	
024B	<p><u>ITEMS FOR THE NEXT AGENDA FOR MEETING: TUESDAY 16 SEPTEMBER '14:</u> - Public Participation with speaker from North Norfolk Community Transport. - TVH&RG and Parish Council, Community Right to Build. - Footpath. - Pre-School.</p>	

Meeting closed at 21.12