

Tunstead and Sco Ruston Parish Council

Minutes of the Annual Parish Council meeting held on Tuesday 17th May 2016
in Tunstead village hall

In attendance:

Gordon Gilding (Chair)	GG	Wendy Atkins	WA
Tim Place	TP	Chris Oakes	CO
Nigel Williams	NW	Eileen Oliver (Clerk)	EO

Adjournment for Police, District and County Councillor reports and for public participation.

No reports received from the police or district councillor. No public participation.

Report from County Councillor Nigel Dixon (ND):

Following the local elections there is now a minority Conservative administration at County Hall.

Devolution: public consultation is still set for July and August.

The cycle track/pedal park at Scottow Enterprise Park is expected to go ahead despite delays. TP expressed his concerns about aspects of the extensive programme of cycling infrastructure currently being implemented in Norwich. ND has asked for a cost benefit analysis for the proposed three rivers way cycle path from Hoveton to Horning. TP expressed concerns about the poor condition of existing cycle paths and felt that these should be addressed before expanding the network.

1. **Apologies:** None

2. **Election of Chair and Vice Chair for 2016 - 2017:**

Chair: Gordon Gilding was proposed by Tim Place, seconded by Chris Oakes and thereby duly elected.

Vice Chair: Chris Oakes was proposed by Gordon Gilding, seconded by Wendy Atkins and thereby duly elected.

3. **Co option of new councillors:**

No nominees put forward, clerk to contact Mr Coston to ask if he is still interested in joining the parish council. **Action: EO.**

4. **Declarations of interest in items on the Agenda and requests for a dispensation:** None.

5. **Minutes of the meeting of 15th March 2016:**

Agreed and signed as a true record.

6. **Matters arising from these minutes:**

6.1 Parish Notice boards:

Chris Oakes said that he is awaiting costs for replacing the one outside the school.
TP will check the lock on the case at Anchor Street.

6.2 Review of parish plan:

The working group will start in July 2016.

7. **Correspondence:**

- 7.1 GG has received the report of the AGM of the Tunstead Combined Charities. Two residents were helped this year.
- 7.2 WA has received a letter from Centenary - formerly the Playing Fields Association - would like to take over the management and half the ownership of Tunstead playing field. The parish council do not consider this to be acceptable.
- 8. Finance:**
 - 8.1 The Clerk explained the final end of year figures and explained that the annual return was with the auditor and will need to be signed in June. The finance report for May was agreed and the following payments approved:
 - £262.00 to Norse for grass cutting.
 - £473.55 to AON for the insurance.
 - £300.00 to Johanna Gardner for continuing to help the council after her retirement.
 - £300.00 to Eileen Oliver for April and May salaries.
 - 8.2 Clerk to check with Norse exactly what the payments cover and to check with AON about the insurance situation concerning litter picking. **Action: EO.**
 - 8.3 Appointment of Internal Auditor: John Gallop has been appointed as auditor.
 - 8.4 Change of contact and correspondence addresses for both Barclays and Santander were signed and Eileen Oliver's details entered as the new clerk.
- 9 Parish notice boards:**
Discussed under item 7.
- 10 Highways issues:**
None.
- 11 Planning matters:**
 - 11.1 The final decision has been received for the conservatory at Tunstead Hall.
 - 11.2 Beeches Farm: Anglian Plant hire has moved to a location outside the parish. The property owner has appealed against the refusal of planning permission. CO said that all the remaining businesses could continue to operate.
- 12 Environmental issues:**
No.
- 13 Standing orders to be signed in July.
- 14 Playing Fields Committee:**
The yard sales day was the most successful yet with 32 yards participating and raised £394.00. The next event will be the fete on 12th June. TP will supply strawberries.
- 15 Any other business:**
 - 15.1 Culley Pit Lane: no problems at present due to the dryer weather. TP will continue to investigate.
 - 15.2 Newsletter: closing date for submissions - 20th May.
 - 15.3 Change of mandates for bank accounts: Forms signed for Barclays and Santander.

There being no further business, the meeting closed at 2120.

Signed: Date:
Chair:

