

Tunstead and Sco Ruston Parish Council

Minutes of the meeting of the Parish Council on 15th November 2016.

Present:

Tim Place	TP	Chris Oakes (Vice Chair)	CO
Wendy Atkins	WA	Neil Coston	NC
Nigel Williams	NW	Eileen Oliver (Clerk)	EO

In addition, County Councillor Nigel Dixon, District Councillor Simon Shaw and one resident also attended the meeting.

1. Apologies:

Gordon Gilding (Chair) GG

2. Adjournment for public participation, County and District Council reports and police report.

Public participation:

Beeches Farm – A new planning application has been submitted, but it is not significantly different from the previous one and none of the issues have been resolved. Traffic levels are substantially higher than shown in the application and the businesses on site all produce unacceptable levels of noise. There is still no provision for drainage, sewage or chemical waste. A security camera has been positioned to face directly into the neighbouring property. Councillor Shaw noted that the Environmental Health and Planning Departments at NNDC oppose the application. Parish councillors voted unanimously against the application. Clerk to circulate draft letter of objection to councillors prior to responding to NNDC. **Action: EO.**

Report from County Councillor Nigel Dixon:

The scheduled drainage work in Fletcher Close has not yet happened, although it is definitely in the queue. Clerk to go back to Justin LeMay requesting time-scales and details of where this issue is on the priority list. **Action EO.**

Work has been carried out to resolve the flooding problems in Church Road, which has been successful. TP reported that a neighbouring field is now flooded.

Scottow Enterprise Park

The regeneration of the site is continuing with more businesses relocating at the site including nine start up businesses.

Police report listed a total of three reported crimes in the parish during September.

3. Declarations of interest: None.

4. Minutes of the meeting of 20th September 2016: Agreed and signed as a true record.

5. Matters arising from these minutes: None.

6. Received correspondence:

6.1 Donation request from North Norfolk Community Transport. Councillors were not aware of any residents using the service and agreed that no donation should be given at the current time. Clerk to write and ask for an item for the newsletter. **Action: EO.**

6.2 British Telecom consultation on the future of public telephone boxes. Over the past year the box in Market Street has been used three times, the one in Anchor Street not at all. CO suggested that the parish council purchase the Market Street box for £1 and use it as a defibrillator point. CO is happy to give training to interested residents. Residents' views to be sought in the newsletter. **Action: EO.**

7. Finance:

7.1 The clerk's finance report and the following payments were agreed:

- £80.00 to the Recreation Ground Committee for room hire.
- £257.63 to Norse Eastern for grass cutting – VAT = £42.94.
- £30.00 to Mazars for the external audit – VAT = £5.00.
- £300.00 to clerk for October and November salary.
- £15.00 to clerk for office expenses.

7.2 Precept 2017/18:

It was agreed to reduce the precept to £5,000 to avoid creating an increase in council tax. Clerk to return the form to NNDC. **Action: EO.**

8. Highways matters: Covered under item 2.

9. Environmental matters: Covered under item 2.

10. Parish Partnership Scheme:

There are two proposals:

1) A fixed electronic 30mph sign at the Hoveton end of the village:

The typical cost of such a sign range from £6,000 (if an existing power supply is readily available) to £6,500 (if a solar powered supply is needed) for a single sign, which includes a sum for future maintenance. A mounting post would also be required. This would mean a parish contribution of around £3,000 to £3,450. NW will check the likely costs of future maintenance. **Action: NW.**

2) A TROD from Crowgate Street to Wroxham Barns:

TP noted that there is still opposition from the landowner and that the land would need to be purchased first. Concerns were raised about the likely cost of such a project. NW will make a fresh approach to the landowner. **Action: NW.**

NW to complete the application form for funding and pass to the clerk to submit to NCC prior to the submission date of 16th December. **Action: NW/EO.**

11. Planning matters: Covered under item 2.

12. Standing orders 2016/17: To be carried over to the next meeting.

14. Report from the Playing Field Committee:

14.1 The Craft Fare raised £300.00.

14.2 There will be a coffee morning on Monday 19th December.

14.3 Church Farm barn will again be available in March. Residents views will be sought in the newsletter. **Action: EO.**

15. Future maintenance of the parish website:

The clerk will take on the parish council activities but is unable to manage the remainder of the site at the present time. A request for help to be placed in the newsletter. **Action: EO.**

16. Any other business:

16.1 NW to provide a photograph of the phone box for the newsletter. **Action: NW.**

16.2 The clerk asked for newsletter articles. **Action: All.**

16.3 New councillor training – NC and NW will attend courses in the new year.

16.4 Clerk to check NC's status with NNDC. **Action: EO.**

There being no further business the meeting closed at 22:05. The next meeting will be on Tuesday 17th January 2017.

Signed Date

Chairman