

MINUTES OF THE BI-MONTHLY MEETING OF HELD ON 20 MARCH 2012 IN THE MOBILE UNIT

PRESENT: Cllrs. T. Place (Chair), W. Atkins, G. Gilding, A. Williamson, S Badger, A. Rudd, D. Kirk

APOLOGIES: Cllrs. E, Powell, (holiday), PCSO Dack, J. Rice (head teacher)

ALSO PRESENT: County Cllr. Dixon, District Cllr. Ivory, 1 Member of the Public Clerk: Mrs. J. Gardner.

12.007A	<u>TO CONSIDER AND RESOLVE TO ACCEPT APOLOGIES:</u> The Councillor's apology was accepted	<u>ACTION BY</u>
007B	<u>TO CONSIDER DECLARATION OF INTEREST IN ITEMS ON THE AGENDA:</u> Cllr. Badger declared an interest: item:.	
007C	<u>TO CONSIDER AND RESOLVE TO APPROVE THE MINUTES OF THE BI-MONTHLY MEETING HELD ON 12 JANUARY.2012:</u> Resolution: all agreed to accept the Minutes as a true record. They were duly signed by Chairman Place	
007D	<u>TO CONSIDER AND RESOLVE TO CO-OPT NEW MEMBER TO THE COUNCIL:</u> The member of the public came to observe and will be co-opted at the next meeting.	
12.008	<u>MATTERS ARISING FROM THE MINUTES</u> (for information only): - <u>Blocked gullies</u> been reported twice, once after the meeting and once w/c 05.03. It appears that water cannot run into ditches. Clerk to contact Highways again. - <u>Hedge cutting:</u> Mr. J. Paterson promised to sort it; Mr. G. Paterson only owns land At Smallburgh end of Tunstead	Clerk
12.009	<u>FINANCES:</u>	
009A	<u>STATEMENT OF ACCOUNT:</u> Was not discussed	
009B	<u>TO CONSIDER AND APPROVAL OF PAYMENTS OF THE FOLLOWING</u> 1: C.G.M.: January & February grass cutting: £84.66 + VAT £16.94 = £ 101.60 2: SR Print: newsletter and leaflets: £ 195.00 less overpayment Nov. £ 95.00 3: A. Payne: repairs notice board £ 30.00 4: NPTP: Initial Training for Clerks & Councillors: Abi Rudd £ 35.00 5: Tunstead Village Hall & Recreation Ground: Hire mobile unit 2011 / 2012 £ 50.00 6: J. Gardner: Salary (£444.33) expenses (£ 3.10) £ 447.43 Resolution: All were accepted for payment.	
.009C	<u>RECEIVED:</u> - Apple & Pear People: donation towards newsletter £20.00 - Chunky Pets and Wroxham Barns: advertising in newsletter £90.00 and £180.00 - Thank you letter from Nth Walsham Area Community Transport £50.00 NatWest: maximise interest on Business deposits	

12.010	<u>PLANNING:</u>	
010A1a	<u>TO CONSIDER PLANNING APPLICATIONS RECEIVED IN BETWEEN MEETING:</u> Ref.: PF/12/0055: 1 Laurel Farm Barns, Market Street: Variation of cond. 8 of Planning Cond. 06.1381 to permit permanent residential occupation (by email): it was resolved to have no objections or comments. Since permitted by NNDC	
010A1b	<u>TO CONSIDER PLANNING APPLICATIONS, RECEIVED BEFORE THE MEETING:</u> Ref.: PF/12/0283: 17 Laurel Farm Barns, Market Street. Removal of cond. 1 of permission ref. 11/0329 to remove requirement for submission of contamination assessment. District Cllr. Ivory said he will talk to Mr. Oxenham about this, because it is very unclear what the reason is. However, the Council made a decision. Resolution: to have no objection or comment.	
010B	<u>DECISION NOTICE:</u> from NNDC: PERMISSION. See ref. PF/12/0055.	
12.011	<u>PROGRESS REPORTS AND RESOLVE ANY ISSUES RAISED AS A RESULT OF:</u>	:
011A	<u>QUEENS JUBILEE</u> Cllr. Badger will apply for a grant from Norfolk County Council 2012 Fund. She found a Child Protection Policy on a Council's website, which she has adapted, will change: the Clerk will not be the Child Protection Officer as she is not attending, this will be changed to: an officer appointed by the Parish Council and will remove the paragraph that details of children will be kept. The expenditure will be about £600,00, this is underwritten by the Parish Council. Another flyer about the event will go out	
011B	<u>WEBSITE: TO CONSIDER AND RESOLVE WHETHER TO ACCEPT QUOTE SR PRINT OR LOOK AT OTHERS.</u> SR Print quoted £400.00, which was considered too expensive. Worstead PC is in the process of finalising their website via norfolkparishes. All will be invited to have a look once it is up and running (some small problems are being sorted via NorfolkAlc). The hosting at present is free and it is a fairly easy system.	Clerk
011C	<u>NEWSLETTER: EXTENDED FORMAT AND FUNDING:</u> Cllr. Badger has managed to find 9 advertisers, paying £15.00. An 8 page full colour newsletter is £1,650.00 p.a. less advertising income of £720.00: costs to the Council £930.00. Resolution: this was considered acceptable. Cllr. Atkins requested that the CSI announcement includes a postponement notice, due to illness of the host.	
011D	<u>VILLAGE SIGN:</u> The result of the Village Sign competition at Tunstead Primary School was interesting. One was chosen and quotes were requested: one was for £3,000.00 while a local (Coltishall) man can make it for £1,500.00 with galvanised material Cllr. Badger declared an interest A friend of her daughter can do the graphic design for £100.00 to £220.00. Resolution: it was agreed to accept the quotes for the graphic design and the local person The Gardening Club will cut the grass and make a display around the sign.	

<p>12.011 (cont) 011E + F</p>	<p><u>PROGRESS REPORTS AND RESOLVE ANY ISSUES RAISED AS A RESULT OF:</u></p> <p><u>TUNSTEAD COMBINED CHARITIES + ALLOTMENTS:</u> Tunstead Combined Charities would be willing in principle to let the land to the Council, if legally possible. The Council could then run the Allotment Scheme themselves. It was considered that the distance to Anchor Street may be a problem Resolution: this solution is not ideal, therefore the charities will be thanked for the option, but it will not be accepted..</p>	<p>)) Clerk)</p>
<p>011G</p>	<p><u>REPORT TRAINING DAY AND NEIGHBOURHOOD PLANNING SEMINAR:</u> Cllr. Badger informed all that the Training Day had been very informative, but the seminar, apart from one speaker did not live up to the expectations. She and the Clerk considered Neighbourhood Planning not suitable for Tunstead</p>	
<p>011H</p>	<p><u>LIST OF REQUIREMENTS:</u> One or two items have been sorted, to be updated and distributed.</p>	<p>Clerk</p>
<p>12.012A B</p>	<p><u>MATTERS TO BE DISCUSSED (for information only):</u> Cllr. Budd voiced her concerns about somebody knocking on her door selling goods, but Cllr. Badger said the person was genuine, she had checked</p> <p>Cllr. Kirk commented that the ditch near the affordable housing has not been cleared. Wherry Housing will be contacted about this.</p> <p><u>NEXT MEETING: ANNUAL PARISH MEETING 17 APRIL 2012:</u> Display and information about new Village Hall.</p> <p><u>ITEMS FOR THE 1: ANNUAL MEETING OF THE PARISH COUNCIL AND NEXT 2: BI-MONTHLY AGENDA (22 MAY 2012):</u> 1: Election of Chairman (compulsory) and Vice Chairman (optional).</p> <p>2: - Website - Allotments. - Queens Jubilee</p> <p>- Village sign. - List of requirements for the Village.</p>	<p>Clerk</p>

Meeting closed at 21.35