

MINUTES OF THE BI-MONTHLY MEETING OF HELD ON 15 MAY 2012 IN THE MOBILE UNIT

PRESENT: Cllrs. G. Gilding (Chair), T. Place, W. Atkins, S Badger, A. Rudd, D. Kirk, E. Powell

APOLOGIES: Cllr. Oakes (work commitments), A. Williamson (no information received), PCSO Dack, J. Rice (Headteacher), District Cllr. Ivory,

ALSO PRESENT: County Cllr. Dixon, 2 Members of the Public Clerk: Mrs. J. Gardner.

12.013A	<u>TO CONSIDER AND RESOLVE TO ACCEPT APOLOGIES:</u> Cllr. Oakes' apology was accepted, Cllr. Williamson did not pass on an apology.	<u>ACTION BY</u>
013B	<u>TO CONSIDER DECLARATION OF INTEREST IN ITEMS ON THE AGENDA:</u> Cllr. Place declared an interest and left the discussion under item: 12.016A2 .	
013C	<u>TO CONSIDER AND RESOLVE WHETHER TO APPROVE THE MINUTES OF THE BI-MONTHLY MEETING HELD ON 20.03.12 AND ANNUAL REPORT OF 17.4.12:</u> 20.03.2012: Under item 12.007B Declaration of Interest the item number was omitted, this was rectified and initialled by Chairman Gilding. Resolution: all agreed to accept the Minutes and the Annual Report as a true record and they were duly signed by Chairman Gilding.	
12.014	<u>MATTERS ARISING FROM THE MINUTES</u> (for information only): - <u>Fly tipping:</u> NNDC promised to send letters to all residents of Fletcher Close, Coltishall Lane and Crowgate Street (reported a few days later). These letters have not been sent yet, Clerk to follow up. - Wherry Housing: clearing of ditches at Market Close/Street: no response has been received from Wherry, Clerk to follow up.)) Clerk)
12.015	<u>FINANCES:</u>	
015A	<u>STATEMENT OF ACCOUNTS:</u> The Statement of Account for 11/12 was accepted. Changes will be made in the Statement of Account 12/13: the unspent Parish Plan Grant will be included in the "Expenditure Parish Plan", which will also include the costs for the newsletter.	
015B	<u>TO CONSIDER AND APPROVAL OF PAYMENTS OF THE FOLLOWING</u> 1: NorfolkALC: renewal membership: £ 144.85 2: NorfolkRCC: renewal membership: with voting rights £ 25.00, without £ 15.00 3: Norfolk Playing Field Association: renewal membership £ 25.00 4: C.G.M.: March & April: grass cutting: £ 84.66 + VAT £ 16.94 = £ 101.60 March: surround: £ 12.00 + VAT £ 2.40 = £ 14.40 Total £ 116.00 5: SR Print: newsletter £ 275.00 Resolution: Items 1, 2, 4 and 5 were accepted for payment. Renewal for the Norfolk Playing Field Association has gone to the Playing Field Committee.	

12.015 (cont) 015C	<p><u>FINANCES:</u></p> <p><u>TO CONSIDER AND RESOLVE WHETHER TO REFUND CLLR. BADGER £34.90 FOR QUEENS JUBILEE/NEWSLETTER:</u> Cllr. Badger incurred these costs during a get together with elderly residents from the village. Resolution: Cllr. Badger will collect all receipts re. Queens Jubilee and will be refunded out of the money set aside for the Queens Jubilee. A grant has been received of £100.00 from NCC reducing the cost for the Council to up to £500.00.</p>	
015D	<p><u>TO CONSIDER AND RESOLVE WHETHER TO PAY FOR "INITIAL TRAINING COURSE" FOR CLLR. OAKES AND GILDING @£35.00 AND GENERAL COMPETENCE AND WELLBEING FOR CLERK £10.00 (compulsory addition to CiLCA):</u> Cllr. Oakes will not be available for this course due to work, but Chairman Gilding will attend. Resolution: Both courses will be paid for by the Parish Council.</p>	
015E	<p><u>TO CONSIDER AND RESOLVE WHETHER TO TRANSFER £2,000.00 TO BUSINESS SAVER ACCOUNT:</u> Resolution: it was agreed to make this transfer, letter to be signed and sent.</p>	
015F	<p><u>TO CONSIDER AND RESOLVE WHETHER TO APPROVE END OF YEAR ACCOUNTS:</u> Resolution: all agreed to approve the end of Year Accounts, Chairman Gilding signed relevant paperwork.</p>	
015G	<p><u>TO CONSIDER AND RESOLVE WHICH INSURANCE QUOTE TO ACCEPT:</u> Not all information has been received yet, Clerk to forward information by email.</p>	
015H	<p><u>RECEIVED:</u> Wroxham Computer Services, Bradley Hatch and The Olive Branch: advertising in newsletter £90.00, £180.00 and £15.00. North Norfolk District Council: 1st Instalment precept £ 3,300.00. HMRC: TAX code Clerk; VAT refund 2011 / 2012 £ 192.29.</p>	
12.016	<p><u>PLANNING:</u></p>	
016A1 a b	<p><u>CONSIDERATION OF PLANNING APPLICATIONS RECEIVED IN BETWEEN MEETING:</u> (seen by Cllrs Place, Gilding and Kirk): Ref.: PF/12./0375: <u>Cottage Farmhouse, Market Street:</u> Erection of single-storey rear and two-storey side extensions: Resolution: to have no objections or comments. Ref.: PF/12/0421: <u>HMP Bure, Jaguar Drive, Scottow:</u> (during Annual Parish Meeting): Variation of cond. 2 of PP ref. 10/0569 to permit re-siting of proposed accommodation block: Resolution: to support this application.</p>	
016A2 a	<p><u>CONSIDERATION OF PLANNING APPLICATIONS, RECEIVED BEFORE THE MEETING (not itemised):</u> Ref. NP/12/0555: <u>Church Farm, Tunstead:</u> Intention to erect infill agricultural building: Cllr. Place declared an interest and left during the discussion. He informed all present this infill was being considered because of food hygiene accreditation. Resolution: to support the application.</p>	

<p>12.016 (cont) 016A2 b</p> <p>016B</p>	<p><u>PLANNING:</u></p> <p><u>CONSIDERATION OF PLANNING APPLICATIONS, RECEIVED BEFORE THE MEETING (not itemised):</u> <u>Ref.: PF/12/0528: Land of Church Street, Sco. Ruston:</u> Continued siting of wind monitoring mast. Resolution: to make no objection or comment.</p> <p><u>DECISION NOTICE:</u> from NNDC: PERMISSION. <u>Ref.: PF/07/0957: Playing Field, Market Street:</u> Erection of village hall and re-location of changing rooms. <u>Ref.: PF/12/0283: 17 Laurel Farms Barns, Market Street:</u> Removal of cond.1 of PP ref. 11/0329 to remove requirement for submission of contamination assessment.</p>	
<p>12.017</p> <p>017A</p> <p>017B</p> <p>017C</p> <p>017D</p> <p>017E</p> <p>017F</p>	<p><u>PROGRESS REPORTS AND RESOLVE ANY ISSUES RAISED AS A RESULT OF:</u></p> <p><u>QUEENS JUBILEE</u> Cllr. Badger has ordered 110 mugs, leaving 20 available for sale on the day. 9 Artists will display their work; offers of cakes have been received. Events for children only have been organised as well as events for all. The Gardening Club's profits will go to the Playing Field Committee; any other profit will go towards the School's Centenary.</p> <p><u>WEBSITE: TO CONSIDER AND RESOLVE WHETHER TO INVOLVE RESIDENT OR LOOK AT ASHMANHAUGH AND WORSTEAD'S WEBSITE:</u> A resident has come forward to set up a website at the cost of about £100.00 p.a., it is not clear why he does not like to work on the one like Ashmanhaugh, which at present is free. Resolution: Cllr. Badger will organise a meeting with Cllrs. Powell and Place and the resident at Cllr. Powell's house.</p> <p><u>NEWSLETTER:</u> The newsletter has been received very well and will continue in the new format of 8 pages. Cllr. Badger was thanked for ALL her efforts.</p> <p><u>VILLAGE SIGN:</u> This will be made of wrought iron. It was agreed that the coin should have less information. Cllr. Badger to contact the manufacturer.</p> <p><u>SCHOOL AS INTERIM COMMUNITY HALL:</u> (report from J. Rice, Head teacher): While communications between Grant Providers and the Hall Committee are ongoing, the Headteacher has suggested to use the School as an Interim Hall. Art exhibitions, music evening, computer classes and other educational lessons are a few of the options mentioned. Cllr. Rudd is happy to be a keyholder, as she lives opposite the School. This will be considered further during July's meeting.</p> <p><u>PLAY EQUIPMENT:</u> Cllrs. Badger and Rudd carried out a survey amongst the children to see what equipment they prefer. A site survey will need to be carried as the siting of any equipment will depend on the siting of the Hall. This will be further investigated. Both Cllrs. were thanked for their work.</p>	<p>:</p> <p>SB</p>

12.018A	<p>MATTERS TO BE DISCUSSED (for information only): None</p>	
B	<p><u>NEXT MEETING: 17 JULY 2012</u></p> <ul style="list-style-type: none"> - Website - School as Interim Community Hall - Resume Queens Jubilee <ul style="list-style-type: none"> - Village sign. - Play equipment 	

Meeting closed at 21.35