**Tunstead Parish Council**

**Minutes from 15th January 2019 at 7.30pm**

Present: Chris Oakes CO Chair

 Wendy Atkins WMA

 Clive Rich CR

 Caroline Purdy CP Acting Clerk

 Neil Coston NC

 Tim Place TP

Apologies: Nigel Williams NW Vice Chair

 Revd Tim Gosden TG

 Simon Shaw

Public: Nigel Dixon ND Norfolk County Councillor

 1 member of the public

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| **Item** | **Action** |
| Public Participation The member of the public raised about the previous flooding to Anchor Street Tunstead. County Councillor’s ReportND re-raised the extra funding that was discussed previously when it was agreed that TPC would still prefer to use any additional money to tackle flooding and an additional street clean. ND stated that a clean came under “street cleansing” and was not available as part of his budget. Extra drainage gulley emptying was suggested by CO from Laurel Barns to Coltishall Lane/Crowgate Street junction. Clerk to confirm by 31/03/2019.Aside to the above; Councillors would like the clerk to check with Orbit Housing over side and rear ownership and clearance. ND went on to confirm that the county council would be setting their 2019/20 budget on 11/02/2019 and that an addition 1.99% on council tax should be expected. ND asked the clerk to check that he was sent Agendas and invites. ND confirmed the consultation around Children’s Sure Start Centres and that 15 were to remain open across the county with centres in North Walsham and Fakenham covering the North Norfolk district. In May the Wards will change and District Councillors will reduce from 48 to 40 in total. The new Ward will be “Hoveton & Tunstead” (and will incorporate the parishes of Ashmanhaugh, Sloley, Smallburgh, Dilham, Neatishead and Barton Turf). 2 District Councillors will cover this Ward and ND intends to stand for re-election. TP requested an update on the traffic monitoring in Hoveton which ND confirmed it is still taking place. ND wishes to understand the reason for people’s journeys in order to inform future planning. ND advised of Wroxham’s proposals to make a green route for pedestrians and cyclists only. WMA suggested that a no right turn into Church Road from Norwich direction be considered also, but ND felt that Wroxham were actively pursuing a reduction in speed limit to 20mph in some areas instead. ND advised that the Council’s view of a no right turn should be passed to Highways. TP queried improvements and further works to the NDR roundabouts; ND’s opinion is that there is no one solution and a variety of options should be looked at.  | CPCPCP |
| 2 Apologies As above.  |  |
| 3 Declarations of InterestNone. |  |
| 4 Minutes of the Last MeetingAgreed and signed. TP requested that a 2nd copy of the previous meeting’s minutes be sent out with the meeting agenda.   |  |
| 5 Matters Arising1. Manor Farm – Councillors noted that the mounds of earth/rubble had been redistributed.
2. Beeches Farm – NNDC confirmed that there had not been any progress and they were awaiting the decision of the planning inspectorate.
3. Highways Technicians confirmed that they will be in the area of Anchor Street to clear gulleys in the next few weeks and also that clearance of overgrowth onto pavements should be carried out soon.
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| 6 Received CorrespondenceNone.  |  |
| 7 Clerk’s Financial ReportThe statement of accounts was updated and had been circulated. Pending payments to: Clerk £320.00Woodbastwick Parish Council £ 20.00TP queried entries from April around the “main grant” (no documentation recovered from Eileen Oliver’s to confirm/amend this). TP queried why a claim hadn’t been made to recover VAT and bottle bank fees. The clerk explained that as no paperwork had been passed from Miss Oliver’s Estate this was a case of re-registering, proving ID, Death of former Clerk and that the current clerk had not yet received training and was still learning how to do this. Clerk had been in touch with friends of Miss Oliver and had requested a copy of the Death Certificate to assist in matters. The donation to North Norfolk Community Transport and their funding was clarified also. TP requested that amendments be made to past account entries to split expenses. CO confirmed that the cost of fitting the defibrillator with his electrician would be £40 + VAT. The clerk confirmed we were awaiting confirmation that the ambulance service had all the details and had managed to obtain free paint (red and gold) to rejuvenate the phone box. Councillors requested that quotes be obtained to replace the Perspex glass also. CO will obtain measurements.   | CPCO |
| 8 Highway MattersThe clerk gave notice of the Traffic Restriction Order affecting junctions along the B1150 between 29th January – 2nd February and that some diversions would be using Tunstead.  |  |
| 9 PlanningNone. |  |
| 10 Environment None.  |  |
| 11 Tunstead Village Hall & Recreation Ground ReportWMA reported that a Race Night was being held on 23/03/2019 at Place UK. Tickets are £5 each. Following that the next event is Yard Sales on 12/05/2019. The Committee are now working on a business plan to aid grant applications.  |  |
| 12 Any Other Business1. Newsletters – WMA asked to put in a piece encouraging residents to use the bottle bank.
2. Ashmanhaugh – Ashmanhaugh Parish Council were pleased with their inclusion in the newsletter in December 2018 and would like to continue the arrangement. WMA will invoice as agreed.
3. Noticeboards – CO to drill out and replace the locks as necessary as keys had not been recovered from Miss Oliver’s Estate.
4. Replacement Noticeboard – the Clerk confirmed this should be out for delivery w/c 04/02/2019.
5. Extra meetings – a short discussion took place around meeting monthly. It was agreed that the 3rd Tuesday of the month would be held for ‘planning meetings’ around our bi-monthly Parish Council meetings. Planning Meetings would not take place if planning applications hadn’t been received.
6. Councillor Training – it was agreed that Tunstead would join Ashmanhaugh Parish Council and share 50% of the £200 fee for evening training for councillors. Dates to be confirmed.
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| The next meeting of the Parish Council will be on **19th March** at 7.30pm at the portacabin.  |

Agreed and Signed on behalf of Tunstead Parish Council:

Chair

Date: