**Tunstead Parish Council**

**Minutes from 16th July 2019 at 7.30pm**

Present: Chris Oakes CO Chair

Wendy Atkins WMA Vice Chair

 Caroline Purdy CP Clerk

 Clive Rich CR Councillor

Neil Coston NC Councillor

 Jason Coward JC Councillor

 4 Members of the Public

 Nigel Dixon ND District Councillor

 PC Tom Gibbs TG Norfolk Constabulary

Apologies: Tim Place TP Councillor

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| **Item** | **Action** |
| 1 Apologies As above.  |  |
| 2 Public Participation* One member of the public raised concerns over the duration since the proposed digestate reservoir was first alerted to NNDC. He queried if the existing reservoir off Workhouse Road would be used instead. CO confirmed that waste is currently stored at Beeches Farm and ND confirmed this change would need to be raised via the planning authority.
* The new owners of “Copperfield” introduced themselves and would think about joining the council.
* One member of the public raised concerns regarding an overgrown footpath between the church and toward the recreation ground (2nd field in), previous advice from the landowner was that this would be cut when the crop finishes.

Councillor Dixon arrived at 8.15pm to advise the following:* The report into the Norfolk Fire & Rescue Service had been completed and found areas to improve upon, he reassured attendees these areas were with regard to regulations/partnership working and not in front line response.
* The NDR Western Link route has been identified and is going to planning stage in due course with construction estimated in 2025.
* Proposed Reservoir – ND reiterated the requirement for a full application to be made by the landowner. Storage options were discussed.
* ND confirmed his appointment as chair of the Overview & Scrutiny Committee of NNDC’s Planning Policy Group and suggested that Tunstead could put forward development areas. The Towns and Secondary Settlement Consultation was complete with small villages to follow in due course.
* The Clerk asked if ND could confirm that Tunstead received the small amount of money for extra back drain cleaning from the Councillor’s 2018 budget. ND was unable to clarify. Clerk to check with Highways. ND confirmed a further budget of £6,000 was available this year for similar works (to be shared throughout Ward).
* Clerk to copy in ND into outstanding Highways queries.
* JC raised the Quiet Lanes scheme with ND; ND will investigate and report back in due course.

Police Report – PC Tom Gibbs from 8.45pm:* Parking at school events has been raised; TG and the Parish Clerk have corresponded about this and in future parking will be available on the playing field.
* TG enquired if anyone had seen evidence of drug taking and teenagers at the recreation ground; WMA confirmed she had removed foil wraps.
* An area change was confirmed, following ward change within the councils, the Police will align similarly.
* Across North Norfolk reports of burglaries and thefts had been reported and PC Gibbs urged residents to be security conscious.
* Speed checks had been completed recently.
* Scams were increasing and residents were urged to register with Police Connect to receive the latest bulletins.
* As requested, PC Gibbs had looked into the issue of speeding tractors and maximum speeds on tyres. It was confirmed that most tractors use pneumatic tyres and these permit speeds up to 40mph. If phone use whilst driving was spotted, this would be enforced. ND raised concerns over accidents and stopping distances when fully loaded travelling at 40mph ahead of the harvesting season. ND requested that he and PC Gibbs consider some joint working to raise concerns/check/provide advice/risk management.
* TG advised of a recent course via NatWest regarding online/telephone fraud; this is free and he recommended it highly. TG to send clerk details.

Vigilance and reporting to police were encouraged across the board.   | CPCP |
| 3 Declarations of InterestNone.  |  |
| 4 MinutesMinutes of the meetings on 21/05/19 and 18/06/19 were duly signed.  |  |
| 5 Matters ArisingClerk to contact the original enquirer regarding the war graves of those from Sco-Ruston. Revd. Jump has confirmed that the Church of England require proof and evidence, details of connections etc. This process can take up to 2 years and Councillors felt the enquirer was best-placed to push for this.   | CP |
| 6 Parish Partnership Scheme ApplicationsDetails of the PPS were read out; CO suggested funding a flashing 20mph sign outside the school. NC suggested a bus shelter along the B1150. To be discussed at next meeting in more detail before of end of year.  |  |
| 7 Clerk’s Financial Report and Payments PendingThe accounts were circulated ahead of the meeting. Payments were approved.

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| 16/07/2019 |  | CGM | Grass cutting |  | 61.20 |
|  |  | RoSPA | Safety Inspection of Play Equipment | 99.00 |
|  |  | C. Purdy | Salary (July & Aug) |  | 309.00 |

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| 8 Highways* CR advised that the “Unsuitable for Motor Vehicles” sign was missing from Wateringpit Lane. To be reported to Highways.
* JC raised with ND the B1150 street clean; this route meets on the NNDC/Broadland District Council boundary. JC believes this was last completed in Spring 2018 and the boundary is close to St. James’ lane, meaning NNDC contractors should have come further along the road. JC will contact environmental services to establish boundaries and regularity.
* Quiet Lanes – both ND and JC will look into the viability of this scheme and report back.
 | CPJCJC/ND |
| 9 PlanningPlanning applications PF/19/0553 and PF/19/1029 had been circulated. The Council had no objection to either application. The proposed protocol for dealing with planning applications received on months that the parish council do not sit had been circulated and was adopted.  |  |
| 10 Defibrillator and Phone Box WorksThe clerk updated councillors on progress and timescales. It was noted that First Aid/Defib training must be re-offered now. CO to advise of prospective dates/locations.  | CO |
| 11 Environmental MattersJC requested a community litter pick; NC confirmed his involvement with this previously and both will liaise to organise litter picks in March and November annually. PPE is available for 6 people to use. JC will contact NNDC and see if free bags can be provided, to copy in clerk in any correspondence.  | JC |
| 12 Report from the Village Hall CommitteeWMA reported that monthly coffee mornings continue and there is an Autumn Bazaar in October – date to be confirmed. CR confirmed that plans had been drawn up and a planning application was expected soon. Legal/Financial advisors had been contacted via NALC and were being consulted to clarify assets/ownership/rights of way etc. It was confirmed to the committee that Wayleaves were paid direct to Tunstead Charities to fund their donations. However, concern over the positioning of overhead wires remain and may impact on Phase 2 and need re-routing or burying. Julie and Mario Rackham provided ideas for construction etc.  |  |
| 12 Any Other Business1. NC reported crumbling roads/pot holes along the sides of Tunstead Road through Sco Ruston. Clerk to report to Highways.
2. WMA reported on a back-dated rates demand for the portacabin from NNDC which she is appealing.
 | CP |

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| The next meeting of the Parish Council will be on 17th September 2019 at 7.30pm at the portacabin.  |

Agreed and Signed on behalf of Tunstead Parish Council:

Chair

Date: