

## TUNSTEAD & SCO-RUSTON PARISH COUNCIL

Email:  
[clerkattunsteadpc@gmail.com](mailto:clerkattunsteadpc@gmail.com)

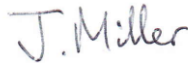
Website:  
<https://tunsteadpc.norfolkparishes.gov.uk/>

Telephone:  
TBA

### NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend the Annual Meeting of Tunstead Parish Council  
at **7:30pm on Tuesday 18<sup>th</sup> May 2021** at Tunstead Village Hall.

Clerk to the Council: Dr Jimmy Miller



Date: 13<sup>th</sup> May 2021

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- 1) **Election of Chairman and Vice-chairman**
  - 2) **Public forum** – 30 minutes public participation to include Police, County and District Councillor
  - 3) **To receive and approve apologies for absence**
  - 4) **Declarations of interest for items and applications for dispensations**
  - 5) **To approve the minutes of the meeting held on Tuesday 16<sup>th</sup> March 2021**
  - 6) **To receive and note the Clerk's report**
  - 7) **Planning**
    - a) **Applications received**
      - (i) **PF/21/1163**  
White Dove Barn Church Lane Tunstead Norwich Norfolk NR12 8HU  
Conversion of barn and agricultural buildings to single dwelling with annexe accommodation; associated external alterations; erection of detached garage
      - (ii) **PF/21/1171**  
Manor Farm Sco Ruston Road Tunstead Norwich Norfolk NR12 8ET  
Change of use of former piggery building and associated external alterations to form two 4 bed dwellings
      - (iii) **PF/20/0101**  
Land At Church Farm Church Road Tunstead  
Construction of 150,000m<sup>3</sup> clay-lined reservoir for the purposes of collecting rainwater from existing polytunnels, with associated drainage network and up to 9 water collection pits, and associated infrastructure
    - (b) **Applications received since 13<sup>th</sup> May 2021**
    - (c) **Planning decisions**
    - (d) **Planning Decisions received since 13<sup>th</sup> May 2021**
  - 8) **Correspondence** – To consider and respond to the following correspondence:  
# Correspondence list to be issued

## TUNSTEAD AND SCO-RUSTON PARISH COUNCIL

### 9) Finance

- a) To note Bank Reconciliation (if statements arrive)
- b) To note Accounts
- c) To approve items for payment:

J. Miller	Salary for April/May 2021	£359.68
J. Miller	Mileage*	£14.40
J. Miller	Home office for April/May 2021	£20.00
J. Miller	Mobile phone	£33.69
CGM	Grass cutting	£183.60

\* One thirty two mile round trip for meeting at 45p per mile (May)

- d) To approve payment of invoices received since 13<sup>th</sup> May 2021
- e) To consider making donation to Wroxham Hoveton Bellaugh Community Care
- f) Budget for current financial year

### 10) To appoint David Balls as internal auditor for accounts year ending March 2021

### 11) Health & safety policy

### 12) Documentation

### 13) Highways

### 14) Flooding

### 15) To support a culvert from Fairfield, Market Street across to the main drainage ditch opposite

**Date of next Parish Council meeting: Tuesday 20<sup>th</sup> July 2021**