

**Minutes of the Meeting of Tunstead and Sco-Ruston Parish Council held remotely on Tuesday
16th March 2021 at 7:30pm.**

Present: Chris Oakes, Chairman
Jason Coward
Tim Place
Neil Coston
Clive Rich
Jimmy Miller, Clerk

Also present: Nigel Dixon, NNDC and NCC and one member of the public.

1 Public forum

Gilly Foulds informed the meeting that the Orbit ditches have started to be cleared.

Cllr Rich spoke about what is required when people become a councillor such as adhering to the code of conduct.

Rob Hetherington asked about budget; Clerk said that nearly all documents are available to the public.

2 Report from Nigel Dixon, NNDC

Nigel Dixon said that significant progress had been made with regards to flooding in the Parish but that there was still significant work to be done.

Cllr Coward asked about the Norfolk Flood Alliance and the Clerk said that the Parish Council cannot join it but can feed information to it through NNDC.

Cllr Coward also said that water tankers working in the Parish are coming from miles away when it would make more sense to use local contractors. Nigel Dixon said he'd see what he could do to get Anglian Water to employ local contractors.

Gilly Foulds said that, regarding the Flood Alliance, the information could also be channelled to them through Norfolk ALC. She said that there was a problem that if certain ditches in the Parish get cleared out, they will likely cause problems in Ashmanhaugh and Hoveton. Clerk will make contact with both parish councils to inform them of the issue.

Cllr Coward spoke about the speed limit on the B1150 at Sco-Ruston. He said that last month there had been another serious accident. He asked whether the speed limit could be reduced from 50mph to 40mph as there is a junction on a bend with poor visibility which, if cars are above the limit, is very difficult to exit safely. Nigel Dixon said that the strategy with NCC is that speed limits should be self-enforcing. He said that he would send TPC information on the speed limit strategy of NCC.

3 Report from Tom Gibbs, Norfolk Constabulary

The meeting was informed that PC Gibbs had sent a report and that the Clerk would post it on the TPC website.

4 To receive and approve apologies for absence

PC Gibbs sent his apologies.

5 Declarations of interest for items and applications for dispensations

Cllr Place declared an interest in PF/21/0048.

6 To approve the minutes of the meeting held on Tuesday 19th January 2021

Cllr Place proposed approving the minutes of the meeting held on 19th January 2021; seconded by Cllr Rich. Unanimous decision in favour of the motion.

7 To approve the minutes of the meeting held on Tuesday 9th March 2021

Cllr Coward proposed approving the minutes of the meeting held on 9th March 2021; seconded by Cllr Place. Cllrs Coston and Oakes voted in favour of the motion and Cllr Rich abstained as he had not attended the meeting.

8 To receive and note the Clerk's monthly report

There were no comments regarding the Clerk's report

9) Planning

a) Applications received

(i) PO/21/0257

Land North Of 9 Granary Way Market Street Tunstead Norfolk

Single storey detached dwelling (outline - details of access only with all other matter reserved)

(ii) PF/21/0048

Tunstead International Farm Camp Church Road Tunstead Norwich Norfolk NR12 8RQ

Agricultural building for water source heating equipment

(iii) PF/21/0016

Manor Farm Sco Ruston Road Tunstead Norwich Norfolk NR12 8ET

Conversion of agricultural building (former piggery) with associated external alterations to form two 4-bed dwellings

The councillors were not happy about PO/21/0257; however, Nigel Dixon informed the meeting that this application had been refused by NNDC. The councillors had no objection to the other applications.

b) Applications received since 10th March 2021

None

c) Planning decisions

None

d) Planning Decisions received since 10th March 2021

None

(b) Applications received since 12th February 2021

06/21/0026/TRE – an extension has been granted and this will be dealt with at the March meeting.

(c) Planning decisions

None

(d) Planning Decisions received since 12th February 2021

None

10 Correspondence – To consider and respond to the following correspondence:

There were no comments regarding the correspondence list which had been issued prior to the meeting.

11 Finance

- a) To note Bank Reconciliations
- b) To note Accounts

The Clerk informed the meeting that he had not yet compiled accounts and a bank reconciliation for the latest period.

- c) To approve items for payment:

J. Miller	Salary for February/March 2021	£359.68
J. Miller	Home office for February/March 2021	£10.00
Norfolk ALC	Annual subscription	£201.91

Cllr Coward proposed paying the items; seconded by Cllr Coston. Unanimous decision in favour of paying the items.

- d) To approve payment of invoices received since 10th March 2021

The Clerk informed the meeting that the annual subscription to the Information Commissioner's Office had been received which was £40. It was agreed that this would be paid.

- e) Purchase of laptop for Parish Clerk

It was decided to defer this until the next meeting. In the meantime, Julie Rackham would investigate the price of refurbished laptops.

- f) Purchase of mobile phone

Cllr Coward proposed purchasing a cheap mobile phone for TPC which would be used by the Clerk; seconded by Cllr Coston. Cllrs Oakes and Rich voted in favour of the motion and Cllr Place voted against.

- g) Purchase of a Zoom licence for TPC

Clerk informed the meeting that there was a possibility that remote meetings will not be allowed once the lockdown is lifted. It was decided to keep the purchase of a Zoom licence on hold.

12 Extra hour per week for Clerk to attend Flood committee meetings

Cllr Oakes said that the flood committee meetings should slow down so things can stay as they are.

13 Highways

Clerk said that the Streetscene Inspector will be visiting the Parish sometime during the week commencing 19th April 2021. Clerk will post information on TPC website to encourage parishioners to e-mail in any issues regarding highways.

Cllr Coward had already mentioned speed in the parish and this will be passed on to Highways.

Cllr Rich mentioned that the issue regarding lighting at Manor Close could now be closed. The lighting will remain and has been replaced by LED lighting.

14 Flooding within the Parish

Gilly Foulds said that when Cully Pit Lane has its ditches cleared, this will affect a lot of other places.

Cllr Oakes said that cameras were going to be used down drains to see what is happening. He also said that the tankers which are being used to alleviate the water situation will be in the Parish for a few more months.

15 To adopt financial regulations

Cllr Place asked for some changes to be made regarding spend amounts and their authorisation; other councillors were happy to have these changes made. Cllr Coward proposed that the financial regulations, incorporating the changes discussed, be adopted by TPC; seconded by Cllr Place. Unanimous decision in favour of the motion.

16 Parish council vacancies

Cllr Oakes asked that each candidate to tell the meeting what they can bring to the Parish Council.

Gilly Foulds

Gilly said that she had been very active in the flood committee and was also interested in getting some allotments in Tunstead.

Cllr Place proposed that Gilly join the TPC as a parish councillor; seconded by Cllr Coward. Unanimous decision in favour of Gilly joining TPC

Rob Hetherington

Rob said that he was interested in getting things done. He said that he'd been a parish councillor in Brundall for over 15 years where he was involved in developing and adopting the village plan, getting facilities for recreation, etc. He said that he was interested in Tunstead developing a village plan.

Cllr Oakes proposed that Rob join the TPC as a parish councillor; seconded by Cllr Coward. Unanimous decision in favour of Rob joining TPC

Brenda Jones

Brenda said that she was interested in helping children, young people, and families. She said that she works for Norfolk Children's Services and is also, like Gilly, interested in getting allotments and would like to get a community garden in Tunstead

Cllr Oakes proposed that Brenda join the TPC as a parish councillor; seconded by Cllr Coston. Unanimous decision in favour of Brenda joining TPC.

Julie Rackham

Julie said that she was interested in the community hall that was envisaged for Tunstead. She said that she's very approachable, she cares, and she wants to help. She said that she's on the PTA at Broadland High School and is involved with fundraising for the School.

Cllr Oakes proposed that Julie join the TPC as a parish councillor; seconded by Cllr Coward. Unanimous decision in favour of Julie joining TPC.

At the end of the meeting, the Clerk was asked to send a list of meeting dates to all councillors by e-mail as well as to compile a contact list to be distributed to councillors only.

For the next meeting's agenda, Cllr Rich asked for how the village newsletter is managed to be put on the agenda and Cllr Coward asked for the frequency of parish council meetings to be put on the agenda.

The Clerk spoke briefly about the planning portal, saying that it may be better to use Zoom for planning.

Cllr Coward said that he was interested in going on a planning course. The Clerk said he would look into this for Cllr Coward.

Meeting closed at 9:23pm.

Date of next Parish Council meeting: 18th May 2021