

**Minutes of the Meeting of Tunstead and Sco-Ruston Parish Council held at Tunstead Village Hall on Tuesday 18<sup>th</sup> January 2022 at 7:30pm.**

**Present:** Chris Oakes, Chairman  
Tim Place  
Jason Coward (arrived at 7:48)  
Gilly Foulds  
Rob Hetherington  
Brenda Jones  
Clive Rich  
Neil Coston  
Jimmy Miller, Clerk

**Also present:** Nigel Dixon, NNDC and NCC and two members of the public.

**1 Public forum**

No issues were raised.

**2 Report from Nigel Dixon, NNDC**

Nigel said that any persistent flooding problems required solutions and that his highways budget might be able to help. He suggested that the Clerk report any flooding problems to Highways using a common theme and that this would allow costings to be gained so he could provide money from any residual from his budget. Cllr Foulds said that there were a number of places in Tunstead with bad flooding problems. Cllr Foulds will forward list of places affected by flooding to Clerk who will report them to Highways.

Nigel said that the consultation for the NNDC plan was open until 28<sup>th</sup> February 2022 and urged the PC to convey their views.

The defibrillator was discussed. It is on the EEAT register; it was agreed to leave it unlocked.

*Cllr Coward arrived.*

**3 Report from Tom Gibbs, Norfolk Constabulary**

Cllr Oakes said that he'd received some information from Tom Gibbs regarding fraud prevention and that this would be put in the newsletter. Tom also sent information warning people about thefts of tools from vans. He also passed on that a lot of parents, when dropping off their kids at Tunstead school, are parking badly.

**4 To receive and approve apologies for absence**

None

**5 Declarations of interest for items and applications for dispensations**

None

**6 Approve minutes of 16<sup>th</sup> November 2021**

Cllr Coward proposed approving the minutes; seconded by Cllr Jones. Unanimous decision in favour of the motion.

**7 To receive and note the Clerk's report**

The Clerk's report was noted.

## 8 Planning

PF/21/2066 Crossing Cottage Church Lane Tunstead Norfolk NR12 8HU Construction of two storey rear extension This application, which has been before TPC previously, is on the agenda at the request of the applicants.

This was not discussed.

### (a) Applications received

#### (i) AP/21/0042

Land North Of 9 Granary Way Market Street Tunstead Norfolk  
Appeal against refusal

Cllr Coward proposed ratifying the decision not to support the appeal; seconded by Cllr Hetherington. Unanimous decision in favour of the motion to not support.

### (b) Applications received since 13<sup>th</sup> January 2022

TW/21/2586

16km Pipeline Development - Sco-Ruston To Honing

Hedgerow removals to facilitate the laying of potable water pipeline to support the local network and improve sustainability of network to avoid future bursts. Hedgerows will be reinstated like-for-like. Where possible, hedgerows have been avoided by drilling under (subject to budget), utilising existing gaps or minimising the amount requiring removal.

Cllr Rich proposed supporting this application and Cllr Coward asked that TPC support stipulate that hedges being reinstated be monitored for three years and re-planted again if required; Cllr Coston seconded. Unanimous decision in favour.

### (c) Planning decisions

None.

### (d) Planning Decisions received since 13<sup>th</sup> January 2022

None.

## 9 Correspondence

# Correspondence list was issued previous to the meeting.

## 10 Finance

- a) To note Bank Reconciliations
- b) To note Accounts (if available)
- c) To approve items for payment:

J. Miller	Salary for December 2021 and January 2022	£404.64
J. Miller	Home office for December 2021 and Jan 2022	£20.00
J. Miller	Mileage (meeting January 2022)	£14.40
J. Miller	VAT on planning training	£2.80
CGM	Grass cutting	£61.20

Bank reconciliations and accounts up to 19<sup>th</sup> November 2021 had been sent out in December and there were no queries regarding these.

Cllr Coward proposed paying the items above; seconded by Cllr Jones. Unanimous decision in favour.

- d) **To approve payment of invoices received since 13<sup>th</sup> January 2022**  
None.

Cllr Place asked about VAT reclaims and Clerk said that he would be contacting HMRC regarding Government Gateway so that he can submit the reclaims.

#### **11 Calendar of key dates for TPC during the year**

The Clerk said that this would be available before the meeting in February.

#### **12 Vacancy on Parish Council**

One person had so far e-mailed the Clerk and expressed an interest in becoming a councillor.

The Clerk will advertise the vacancy on the TPC website and a couple of posters will be displayed in Tunstead with a closing date of 28<sup>th</sup> February 2022.

#### **13 Parish Partnership scheme**

Clerk has applied for PP money for batteries for the SAM2 sign.

#### **14 Grant applications**

Cllr Hetherington informed the meeting that his application for funding for signs, tables and gazebos for the farmers' market and other events had been successful and that the amount awarded from the Prince's Countryside Fund is roughly £4,400. Cllr Foulds said that the Fund suggested that a press release should be done and this would also be a way of advertising the farmers' market.

#### **15 Update from flood & drainage committee**

Cllr Foulds said that the pond on the side of Market Street has been dug out but could still be dug out more. She said that all the farmers have cut all their ditches.

Cllr Coward said that there was surface water at the S bend on Tunstead Road. Cllr Foulds said that she would investigate it.

#### **16 B1150 and highways**

Nothing was discussed on this item.

#### **17 North Walsham West development**

Cllr Oakes said that nothing is happening on this at the moment but that the NNDC Local Plan would likely be done first before anything on the North Walsham West development and Cllr Place said that TPC should put in a comment regarding how this will affect traffic.

#### **18 Village Hall**

Including possibility of initiating non-determination procedure.

Cllr Rich said that he was very dissatisfied with NNDC regarding seeking permission for a new village hall and that the case officer at NNDC for the village hall had been contacted today regarding the situation and given 48 hours to respond. Cllr Rich proposed that, should there be no satisfactory response, the Chair of TPC write to the Chair of NNDC to complain; this was seconded by Cllr Place and passed unanimously.

Cllr Rich informed the meeting that there were events being organised for the future and that a big event on the horizon was the Platinum Jubilee.

He also mentioned that a questionnaire is to be sent out to find out what parishioners want from their village hall.

#### **19 Grass cutting**

Cllr Rich said that the grass was being cut on a weekly basis except when it was wet. He said that the football teams are marking out their own pitches as there is no groundsman.

#### **20 Eligibility for being a parish councillor**

Cllr Hetherington said that providing an applicant lives in the Parish then this was unlikely to be relevant.

#### **21 Agenda items for meeting in February 2022**

Items suggested for the next meeting include:

Jubilee celebrations

Employment

Bank mandate and signatories

The meeting closed at 9:00pm.

**Date of next Parish Council meeting: 15<sup>th</sup> February 2022**