

# TUNSTEAD AND SCO-RUSTON PARISH COUNCIL

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## NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend a meeting of Tunstead and Sco-Ruston Parish Council  
at **7:30pm on Tuesday 19<sup>th</sup> April 2022 at Tunstead Village Hall.**

Clerk to the Council: Dr Jimmy Miller CiLCA

Date: 12<sup>th</sup> April 2022

- 1) **Public Forum** –15 minutes for comments from members of the public
- 2) **Report from Nigel Dixon, NNDC**
- 3) **Report from Tom Gibbs, Norfolk Constabulary**
- 4) **To receive and approve apologies for absence**
- 5) **Declarations of interest for items and applications for dispensations**
- 6) **Approve minutes of 15<sup>th</sup> March 2022**
- 7) **To receive and note the Clerk's report**
- 8) **Planning**

### **a) Applications received**

#### **(i) PF/21/2066**

Crossing Cottage, Church Lane, Tunstead, Norfolk, NR12 8HU  
Construction of two storey rear extension

#### **(ii) PF/22/0879**

Tunstead - The White House, Market Street, Tunstead  
Erection of outbuilding to provide sheltered seating area and outdoor kitchen facilities

### **(b) Applications received since 12<sup>th</sup> April 2022**

### **(c) Planning decisions**

### **(d) Planning Decisions received since 12<sup>th</sup> April 2022**

- 9) **Correspondence** – To consider and respond to the following correspondence:  
# Correspondence list to be issued

### **10) Finance**

- a) To note Bank Reconciliations
- b) To note Accounts
- c) To approve items for payment:

J. Miller	Salary for April 2022	£203.68
J. Miller	Home office April 2022	£10.00
J. Miller	Mileage (meeting April 2022)	£14.40
Advancedscape Ltd	2 dog poo bins	£190.00

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CGM	Grass cutting	£979.20
KBS Depot Ltd	4 picnic tables	£2,592.00

d) To approve payment of invoices received since 12<sup>th</sup> April 2022

e) Government Gateway

f) Purchase of printer for village newsletter

g) ICO direct debit

**11) To appoint David Balls as internal auditor for accounts year ending March 2021**

**12) Tunstead Queen's Jubilee Celebrations & Fete**

**13) TPC to underwrite jubilee event for £390**

**14) Village Hall**

**15) Events calendar and events committee**

**16) Clerk recruitment process**

**17) Update from flood & drainage committee**

**18) B1150 and Highways**

**19) Grass cutting**

**20) Agenda items for meeting in May 2022**

**Date of next Parish Council meeting: 17<sup>th</sup> May 2022**