

**Minutes of the Meeting of Tunstead and Sco-Ruston Parish Council held at Tunstead Village Hall on Tuesday 15<sup>th</sup> March 2022 at 7:30pm.**

**Present:** Chris Oakes, Chairman  
Jason Coward  
Rob Hetherington  
Clive Rich  
Jimmy Miller, Clerk

**Also present:** One member of the public plus Nigel Dixon and Tom Gibbs.

**1 Public forum**

A member of the public spoke about the permissive path between Tunstead and Wroxham and the possibility of allowing dogs on the path. The farm owners, who give their permission for the path, have said that if there are dog poo bins at either end of the path, they would consider allowing dogs on short leads on the path on a trial basis. Cllr Coward suggested a trial period of six months which, if it went well, would be followed by another trial period of six months and, after that, a decision could be made. The trial period is likely to start in April.

It was decided that the Clerk would ask Wroxham Barns if they would be willing to purchase and maintain an additional dog poo bin. If Wroxham Barns choose not to fund the bin, it will be put on the agenda for next month's meeting.

**2 Report from Nigel Dixon, NNDC**

Nigel mentioned the drain that runs along Market Street and under the road at the Watering Pit Lane junction and into the pond. Cllr Oakes informed him that the pipe that enters the pond from the ditch had dye put down it and it did come out at the other end but tests revealed that the pipe is mainly blocked and basically a new pipe is required. Nigel said that he would be willing to fund this work from his fund but that any additional cost would either have to come from Highways or TPC. Cllr Oakes will contact Highways regarding this pipe.

Nigel asked about the progress of the parish partnership application and also mentioned that a company called Swarco were available for any future purchases of speed cameras.

Nigel said that a decision on the North Walsham West development is unlikely until after the NNDC Local Plan is approved.

**3 Report from Tom Gibbs, Norfolk Constabulary**

Tom gave a brief report on what was happening in the area.

**4 To receive and approve apologies for absence**

Apologies were received from Cllrs Foulds, Jones, Coston and Place.

**5 Declarations of interest for items and applications for dispensations**

None.

**6 Approve minutes of 15<sup>th</sup> February 2022**

Cllr Coward proposed approving the minutes; seconded by Cllr Hetherington. Unanimous decision in favour of the motion.

**7 To receive and note the Clerk's report**

The Clerk's report was noted.

## **8 Planning**

### **(a) Applications received**

None

### **(b) Applications received since 10<sup>th</sup> March 2022**

None.

### **(c) Planning decisions**

Cllr Hetherington informed the meeting that one appeal against a planning decision on Granary Way, Market Street had been dismissed and one planning application for four properties on Market Street had been refused by NNDC.

### **(d) Planning Decisions received since 10<sup>th</sup> March 2022**

None.

## **9 Correspondence**

# Correspondence list was issued previous to the meeting.

Creative Support contacted the Clerk asking for financial assistance

The Clerk said that there will be a Highways inspection visit during week starting 18<sup>th</sup> April 2022. He will put this on the TPC website. Cllr Rich mentioned the state of the pavement on Market Street regarding mud and leaves. Highways has replied that there was nothing to deal with. Cllr Rich asked the Clerk to raise this matter again with Highways. Cllr Coward asked the Clerk to contact Highways regarding flooding in Sco Ruston on the lane where the bus stop is as it is inaccessible by foot due to the flooding.

Nigel Dixon had sent the Clerk information about the Worstead Park development and said that it could affect Anchor Street by increasing traffic. Clerk will send out details to all parish councillors.

## **10 Finance**

- a) To note Bank Reconciliations
- b) To note Accounts (if available)

No bank reconciliations or accounts were available. Cllrs Rich and Foulds had now signed the form to get the address changed for the bank.

- c) To approve items for payment:

J. Miller	Salary for March 2022	£203.68
J. Miller	Home office for February 2022	£10.00
J. Miller	Mileage (meeting February 2022)	£14.40
NALC	Annual subscription	£206.92
ICO	Annual registration	£40.00
Gala Tent	Gazebo and accessories	£2,659.68
Tunstead VH	Hire for meetings, 2021-22	£100.00

Cllr Rich asked the Clerk if he could get the address for CGM changed. Clerk said that he received the invoices by e-mail but would contact CGM to get the address changed.

The Clerk mentioned that the payment for CGM, which was on the agenda, needed looking at and therefore proposed not paying it this month.

Cllr Hetherington proposed approving the items for payment (listed above); seconded by Cllr Rich. Unanimous decision in favour.

- d) To approve payment of invoices received since 10<sup>th</sup> March 2022  
None.

- e) Government Gateway  
Clerk informed the meeting that he now had a Gateway number and was hoping to get VAT set up on it before the next meeting.

- f) Mugs for under-16s  
Cllr Rich said that he'd looked at some prices for mugs and for 100 mugs had one price of £4.50/unit excluding delivery but including VAT. The delivery time was typically about a fortnight. Cllr Rich suggested that the distribution of the mugs should occur at the jubilee gala. Cllr Rich said that he'd like each mug to come with a carrier which would have a unit price of £1.45 including VAT. It was suggested that the availability of the mugs be included in the next parish newsletter.

- g) Tunstead PC to underwrite jubilee event  
Cllr Coward said that the Hellesdon & Sprowston brass band had been booked at £250 and a DJ had been booked at £140. He said that more than 15 stalls were signed up and two businesses, *Anglia Plant Hire* and *Coast and Country* estate agents, were sponsoring the event.

Cllr Hetherington said that, before TPC could underwrite the event, they would need to see a budget for the event. This was reiterated by Cllr Rich. Cllr Coward will draw up a budget for the next meeting.

- h) Purchase of printer for village newsletter  
It was decided to move this to next month's meeting.

## **11 Village hall**

There was nothing to discuss on this agenda item.

## **12 Jubilee celebrations**

This was discussed in 10g.

## **13 Events calendar and events committee**

This will be left to a later date.

## **14 Clerk recruitment process**

Cllr Hetherington said that he was happy to look into this.

## **15 Vacancy on Parish Council**

It was noted that there is a vacancy on TPC which people are welcome to apply for.

## **16 Defibrillator**

Nothing was discussed on this item.

#### **17 Grant applications**

Cllr Hetherington said that the four gazebos paid for earlier in this meeting were paid for from the village hall grant which was received. There are also some chairs and tables to be purchased from the same grant. Cllr Hetherinton said that he and Cllr Rich were in discussion with Norfolk Community Foundation about seeing what grants were available for the village hall.

#### **18 Update from flood & drainage committee**

Cllr Oakes said that he would be talking to Highways about sorting Watering Pit Lane out.

#### **19 B1150 and Highways**

Cllr Coward informed the meeting that there had been another crash on the B1150 at Sco-Ruston.

#### **20 North Walsham West development**

There has not been any further correspondence on this.

#### **21 Grass cutting**

The grass cutting specifications which Cllr Rich had put together were considered acceptable so the Clerk will send out when seeking new grass cutting contractors.

#### **22 Agenda items for meeting in April 2022**

Jubilee celebrations will be kept on the next few agendas.

The meeting closed at 9:15pm.

**Date of next Parish Council meeting: 19<sup>th</sup> April 2022**