

**Minutes of the Meeting of Tunstead and Sco-Ruston Parish Council held at Tunstead Village Hall on Tuesday 21st March 2023 at 7:30pm.**

**Present:** Chris Oakes, Chairman  
Rob Hetherington,  
Brenda Jones  
Tim Place  
Neil Coston  
Gilly Foulds  
Clive Rich  
Jimmy Miller, Clerk

**Also present:** One member of the public

**1 Public forum**

The parishioner mentioned flooding outside her house in Anchor Street. Cllr Foulds said that she would investigate.

**2 Report from Nigel Dixon, NNDC**

None.

**3 Report from Norfolk Constabulary**

PC Pritty sent a brief report. The main issue in the wider area is the theft of catalytic convertors.

**4 To receive and approve apologies for absence**

Apologies were received from Cllr Coward.

**5 Declarations of interest for items and applications for dispensations**

None.

**6 Approve minutes of 21<sup>st</sup> February 2023**

Cllr Hetherington proposed approving the minutes; seconded by Cllr Coston. Unanimous decision in favour of the motion.

**7 To receive and note the Clerk's report**

Clerk's report was noted.

**8 Planning**

**(a) Applications received**

None.

**(b) Applications received since 16<sup>th</sup> March 2023**

None.

**(c) Planning decisions**

None.

**(d) Planning Decisions received since 16<sup>th</sup> March 2023**

PF/22/2604

Glebe Cottage, Church Lane

Proposed pitched roof to replace flat roof and render of external walls

The sheds near the railway crossing have now got a sign saying Tunstead Station Nursery.

## **9 Correspondence**

The correspondence list was noted.

The Clerk received an e-mail from Finding Fitness saying that there was a potential to get play equipment at no cost. The Clerk will forward to Village hall committee

## **10 Finance**

a) To note Bank Reconciliations

b) To note Accounts

Cllr Hetherington proposed a motion approving the bank reconciliation and accounts; seconded by Cllr Place. Unanimous decision in favour of the motion. The councillors had looked at the accounts and the bank reconciliation and were happy with the information they were receiving each month.

c) To approve items for payment:

Payee	Item	Amount
J. Miller	Salary for March 2023	£279.00
J. Miller	Home office March 2023	£10.00
J. Miller	Mileage (meeting March 2023)	£14.40
CGM	Invoice 248220	£61.20
CGM	Credit note	-£6.00

Cllr Rich proposed approving the items for payment; seconded by Cllr Jones. Unanimous decision in favour.

d) To approve payment of invoices received since 16<sup>th</sup> March 2023

None

## **11 To consider making a donation to Brave Futures**

Cllr Place proposed to not donate; Cllr Foulds seconded. Unanimous decision in favour.

## **12 B1150**

### **Including Road Safety Community Fund proposal**

Nothing was discussed.

## **13 Grass cutting**

Including sending out grass cutting to tender for next season.

Cllr Hetherington will send to all councillors the tender specification. He said that three months notice is required in the CGM contract.

Cllr Rich said that the Village Hall Committee have had the grass cut recently for Bure Valley FC. He said that Norse have asked to be included in the tender process.

## **14 Recruitment of councillors**

Nothing was said.

**15 Flood and drainage committee**

Cllr Foulds had a meeting with Anglian Water and Highways and they say that the work the Flood and drainage committee have done has saved 17,000 litres per minutes going into foul water drains at peak times.

**16 Agenda items for meeting in April 2023**

Tunstead Combined Charities

Grass cutting

Take off B1150

Cllr Rich said that he will put up election posters; Cllr Rich gave the keys to the noticeboard to TPC  
Cllr Rich returned SAM2 equipment to TPC.

Cllr Rich said that TPC need a new rep for TVH. They will be entitled to key and code for gate and building.

Cllr Rich is still guardian of the defibrillator and will continue to this.

Cllr Rich gave a report from TVH : yard sale on 7<sup>th</sup> May; 8<sup>th</sup> May is volunteers day and start the community garden in the corner near the children's play area.

Cllr Rich said that TVH are writing to the two neighbours saying putting in community garden and digging the ditch.

He said that 11<sup>th</sup> June is the date for the village fete this year.

He said that it was hoped that a 5-a-side football day would be organised in August. He said that the football pitch was used for an adult cup game on 12<sup>th</sup> March. He also said that the farmer's market will be starting in April.

He said that percolation tests will be started by TVH's contractor to see how waste water will be taken care of when the new village hall is built.

Meeting closed at 8:27pm.

**Date of next Parish Council meeting: 18<sup>th</sup> April 2023**