

# TUNSTEAD AND SCO-RUSTON PARISH COUNCIL

Email: [clerkattunsteadpc@gmail.com](mailto:clerkattunsteadpc@gmail.com) Website: <https://tunsteadpc.norfolkparishes.gov.uk/>

Telephone: 07867628028

## NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend the Meeting of Tunstead and Sco-Ruston Parish Council at **7:30pm on Tuesday 21<sup>st</sup> November 2023 at Tunstead Village Hall.**

Clerk to the Council: Dr Jimmy Miller CiLCA

Date: 16<sup>th</sup> November 2023

- 1) **Public Forum** –15 minutes for comments from members of the public
- 2) **Report from Nigel Dixon, NNDC**
- 3) **Report from Norfolk Constabulary**
- 4) **To receive and approve apologies for absence**
- 5) **Declarations of interest for items and applications for dispensations**
- 6) **To approve minutes of 17<sup>th</sup> October 2023**
- 7) **To receive and note the Clerk's report**

### 8) **Planning**

#### **a) Applications received**

##### **(i) PF/23/2271**

10 Laurel Farm Barns, Market Street, Tunstead, Norwich, Norfolk, NR12 8QY

Detached outbuilding (garden room) with surrounding decking in rear garden of dwelling

#### **b) Applications received since 16<sup>th</sup> November 2023**

#### **(c) Planning decisions**

None.

#### **(d) Planning Decisions received since 16<sup>th</sup> November 2023**

#### **(e) Enforcement issues**

Including the land by the railway near the crossing.

- 9) **Correspondence** – To consider and respond to the following correspondence:  
# Correspondence list to be issued

## TUNSTEAD AND SCO-RUSTON PARISH COUNCIL

### 10) Finance

- a) To note Bank Reconciliations
- b) To note Accounts
- c) To approve items for payment:

Payee	Item	Amount
J. Miller	Salary for November 2023	£299.00
J. Miller	Backdated pay rise	£120.00
J. Miller	Home office November 2023	£10.00
J. Miller	Mileage (meeting November 2023)	£14.40
NNDC	Election recharge (invoice 1093)	£50.62

- d) To approve payment of invoices received since 16<sup>th</sup> November 2023

### 11) Parish Partnership funding

### 12) To adopt a biodiversity policy for TPC

### 13) To adopt a biodiversity action plan for TPC

### 14) To review and update the publication scheme for TPC.

### 15) Proposed new village hall

Update on progress.

### 16) Village hall asset register

To determine which assets are owned by the village hall and whether to donate items to the village hall.

### 17) North Walsham West

### 18) Highways

### 19) Fence by playing field

### 20) Neighbourhood Plan

### 21) Flood committee report

### 22) Combined Charities report

### 23) Village newsletter

Putting TPC report in the newsletter

### 24) Agenda items for meeting in January 2024

**Date of next Parish Council meeting: 16<sup>th</sup> January 2024**