

**Minutes of the Meeting of Tunstead and Sco-Ruston Parish Council held at Tunstead Village Hall on Tuesday 17th October 2023 at 7:30pm.**

**Present:** Chris Oakes, Chairman  
Rob Hetherington,  
Gilly Foulds  
Liz Powell (*Left at 8:15*)  
Jimmy Miller, Clerk

**Also present:** Nigel Dixon

**1 Public Forum –15 minutes for comments from members of the public**

None.

**2 Report from Nigel Dixon, NNDC**

Nigel informed the meeting about the upcoming County Deal.

Regarding North Walsham West, Nigel has succeeded in getting other local councils involved in discussions about this.

Regarding the Worstead Park development (PF/23/1939), Nigel informed the meeting that there would be a northern entrance/exit to the development to aid traffic.

**3 Report from Norfolk Constabulary**

None.

**4 To receive and approve apologies for absence**

Apologies were received from Cllrs Coston and Place.

**5 Declarations of interest for items and applications for dispensations**

None.

**6 Approve minutes of 19<sup>th</sup> September 2023**

Cllr Hetherington proposed approving the minutes; seconded by Cllr Powell. Unanimous decision in favour of the motion.

**7 To receive and note the Clerk's report**

Clerk's report was noted.

The Clerk will investigate the possibility of a PWLB loan for the building of the village hall.

The Clerk will also investigate whether any community projects can be carried out by the Probation service

**8 Planning**

**(a) Applications received**

**(i) PF/23/1939**

The Woodyard, Worstead Park, Sloley Road, Worstead, North Walsham, Norfolk, NR28 9RS  
Change of use of The Woodyard and Lake Island from wedding venue to use for weddings and other events/functions (maximum of two per week); formation of access road to the Worstead/Dilham road with closure of eastern access to vehicles.

Cllr Hetherington says that many people say that new entrance must be complete and working before shows are increased; he also said that existing entrance needs to be blocked off before number of shows are increased and that the existing conditions need to stand. Cllr Hetherington proposed support based on the three conditions listed above; seconded by Cllr Foulds. Unanimous decision in favour.

**(ii) PF/23/2033**

Greenways, Mill Lane, Tunstead, Norwich, Norfolk, NR12 8HP

Two storey side extension, single storey side/rear extension, replacement detached garage, porch and alterations to external appearance of dwelling

Cllr Hetherington proposed supporting this application; seconded by Cllr Foulds; unanimous decision in favour.

**(b) Applications received since 12<sup>th</sup> October 2023**

None.

**(c) Planning decisions**

**LA/23/1625**

St Mary Church Church Lane Tunstead Norfolk

Addition of six names to the war memorial APPROVED by NNDC.

**(d) Planning Decisions received since 12<sup>th</sup> October 2023**

None

**(e) Enforcement issues**

Including the land by the railway near the crossing.

**9 Correspondence**

The correspondence list was noted.

**10 Finance**

- a) To note Bank Reconciliation
- b) To note Accounts

Cllr Foulds proposed that TPC accept the bank reconciliation and accounts; seconded by Cllr Oakes. Unanimous decision in favour. It was agreed that Cllr Place would verify bank reconciliations and accounts.

To approve items for payment:

Payee	Item	Amount
J. Miller	Salary for October 2023	£223.20
J. Miller	Home office October 2023	£10.00
J. Miller	Mileage (meeting October 2023)	£14.40
NNDC	Dog waste bin emptying (inv. 1005893)	£582.66
NNDC	Dog waste bin emptying (inv. 1005942)	£184.26
Norfolk ALC	Conference ticket (Liz Powell)	£25.00

Cllr Foulds proposed approving the items for payment; seconded by Cllr Hetherington. Unanimous decision in favour.

- d) To approve payment of invoices received since 12<sup>th</sup> October 2023  
None

**11 Parish Partnership funding**

Cllr Hetherington said that, after discussion with the School, the School said that they would like the signs but that they would not be able to contribute financially. TPC agreed to commit to purchasing the signs.

Nigel said he'd put in £500 towards the signs. TPC will contact the PTA at the School to see if they will give a donation towards the signs.

**12 TPC Budget for 2024-25**

Previous to the meeting, the Clerk had sent out a draft budget. After discussion of the budget, and some alterations, Cllr Hetherington proposed accepting the resultant budget; seconded by Cllr Foulds. Unanimous decision in favour. Precept for 2024-25 will be £8,985.

**13 North Walsham West**

A discussion took place on this item and councillors asked if a former parish councillor would like to join the special interest group. The Clerk will contact the former parish councillor and see if they will join the special interest group.

**14 Co-option of councillors**

To consider any applications for co-option.

None.

**15 To consider installing a dog poo bin at Anchor Street**

It was decided to review this agenda item in a few months' time.

**16 Highways**

Highways was discussed and a report from Cllr Foulds was discussed. It was agreed that the Clerk would contact Highways regarding putting the pipe down Market Street to Watering Pit Lane into the pit at Hollyfields.

It was also agreed that the Clerk would report the ditch near the Tunstead sign at the crossroads where road goes down towards Ashmanhaugh.

**17 Fence by playing field**

The Tunstead Village Hall committee have written to the parishioner concerned and will be meeting him at 10am on Saturday.

**18 Neighbourhood Plan**

Cllr Hetherington said that TPC is now awaiting a decision from NNDC about TPC being designated a proper authority for the Parish. The Clerk will drop Iain Withington at NNDC an e-mail regarding TPC being designated a proper authority. Once designated a proper authority for the area, TPC will be able to apply for funding for the neighbourhood plan.

Cllr Hetherington said that a meeting had taken place with consultant CCP (Collective Community Planning).

**19 Flood committee report**

This was read out during the Highways agenda item.

**20 Village newsletter**

Putting TPC minutes in the newsletter

It was agreed that when the next newsletter is published it will include a report from TPC on what it is doing.

**21 Agenda items for meeting in November 2023**

Apart from standing items no other agenda items were proposed.

Meeting closed at 9:04pm.

**Date of next Parish Council meeting: 21<sup>st</sup> November 2023**