

Minutes of the Meeting of Tunstead and Sco-Ruston Parish Council held at Tunstead Village Hall on Tuesday 19th September 2023 at 7:30pm.

Present: Chris Oakes, Chairman
Rob Hetherington,
Neil Coston
Tim Place
Liz Powell
Jimmy Miller, Clerk

Also present: Nigel Dixon

1 Public Forum –15 minutes for comments from members of the public

None.

2 Report from Nigel Dixon, NNDC

Nigel Dixon reported on a number of issues including nutrient neutrality. There was also some discussion on bins not being picked up at Crowgate.

3 Report from Norfolk Constabulary

None.

4 To receive and approve apologies for absence

Apologies were received from Cllr Foulds.

5 Declarations of interest for items and applications for dispensations

None.

6 Approve minutes of 18th July 2023

Cllr Hetherington proposed approving the minutes; seconded by Cllr Powell. Unanimous vote in favour of the motion.

7 To receive and note the Clerk's report

Clerk's report was noted.

8 Planning

(a) Applications received

LA/23/1625

St Mary Church Church Lane Tunstead Norfolk

Addition of six names to the war memorial

As this application was made on behalf of TPC, it was merely noted that this application had been made and was progressing.

(b) Applications received since 14th September 2023

None.

(c) Planning decisions

PF/23/1186

2 Manor Farm Cottages Market Street Tunstead Norwich Norfolk NR12 8AH

Formation of dropped kerb footway and verge crossing to front to provide vehicular access to Market Street with driveway to front of dwelling

APPROVED by NNDC.

(d) Planning Decisions received since 14th September 2023

None

(e) Enforcement issues

Cllr Hetherington said that the applicant had already built some sheds etc. He's also applied for a staff welfare hut. It was noted that NNDC had paid a visit to the site.

9 Correspondence

The correspondence list was noted.

10 Finance

- a) To note Bank Reconciliation
- b) To note Accounts

Cllr Coston proposed that TPC accept the bank reconciliation and accounts; seconded by Cllr Place. Unanimous decision in favour.

To approve items for payment:

Payee	Item	Amount
J. Miller	Salary for September 2023	£223.20
J. Miller	Salary for August 2023	£279.00
J. Miller	Home office August and September 2023	£20.00
J. Miller	Mileage (meeting September 2023)	£14.40
J. Miller	Plans for application LA/23/1625	£13.20
J. Miller	SLCC membership for 2022-23	£80.00
J. Miller	SLCC membership for 2023-24	£80.00

Cllr Powell proposed approving the items for payment; seconded by Cllr Coston. Unanimous decision in favour.

d) To approve payment of invoices received since 14th September 2023

None

11 Parish Partnership funding

It was agreed that the Clerk will contact the School and offer that Cllr Hetherington goes to speak to the School to discuss putting up vehicle activated signs outside the School and to show them the pictures of the signs.

12 Grass cutting at Tunstead Church

To consider providing financial assistance to the church for grass cutting

Cllr Oakes received a letter from PCC requesting a grant for financial assistance with grass cutting for the churchyard which costs about £800 per annum.

Cllr Powell proposed that TPC pay £400 this year to be reviewed yearly and TPC would want to see the invoice; seconded by Cllr Hetherington. Unanimous decision in favour of the motion.

13 Scottow Enterprise Park incinerator plan

Cllr Place informed the meeting that the plant will be burning shredded cardboard as fuel and that it appeared that it would be really clean. Initially, there will be an application to run the operation for 30 days to analyse how the operation performed and what the impact was on the local community.

Cllr Coston asked about transportation of waste to site and whether this was a concern.

It was agreed to keep an eye on any progression of this application.

14 North Walsham West

To consider a response from TPC

Nigel Dixon said that the public consultation would be starting soon and that TPC would want to consider the impact of the development regarding traffic on the B1150. Nigel said that a B1150 specialist interest group been formed. Nigel said that the junction which joins Tunstead to B1150 is of concern

The Clerk will make contact with the specialist interest group.

Until the public consultation begins, there is no way to make a response.

15 Co-option of councillors

To consider any applications for co-option.

None.

16 To consider installing a dog poo bin at Anchor Street

This was deferred to the following meeting.

17 Highways

No discussion took place on this agenda item.

18 Fence by playing field

No discussion took place on this agenda item.

19 Neighbourhood Plan

Cllr Hetherington wants TPC to do NDP and influence planning. He said it was vital that TPC endeavours to find out what the community wants rather than assume what they want and then act on that assumption.

Cllr Hetherington has spoken to Locality, who provide funding to facilitate the creation of neighbourhood plans. They have said that there will be another round of funding coming up for 23/24 and that TPC would need to move quickly as the funding may not be carried over after the end of March 2024 and the opportunity for gaining funding could be lost. There are some issues regarding applying for funding as a planning officer at NNDC is refusing to designate Tunstead and

Sco Ruston as a designated area as he claims that Sco Ruston is separate to Tunstead. TPC need NNDC to designate TPC as the proper authority for Tunstead and Sco Ruston as funding is predicated on NNDC designating TPC as a proper authority for the area concerned. Further, the officer at NNDC wants to see minutes to show that a) TPC have voted that they want to undertake a neighbourhood plan, and that b) the signatory of an application has been given authority by TPC.

Cllr Coston proposed that TPC asserts that it wants to create a neighbourhood plan; Cllr Oakes seconded this. Majority vote in favour of the motion.

Cllr Powell proposed that TPC give Cllr Hetherington and/or Cllr Oakes full power to sign any application for funding to create a neighbourhood plan; seconded by Cllr Coston. Majority vote in favour of the motion.

Cllr Powell thanked Cllr Hetherington for all the work he was putting into the neighbourhood plan

20 Tunstead Combined Charities

The Clerk read out a brief report from Cllr Foulds which stated the following:

- Rent paid for anchor street paddock
- Work finished with pipe laying on Mill Lane land. We need to check with the tenant to see if everything has been finished satisfactorily
- No applications for help have been received.
- Meeting to be organised for late Oct/Nov.

21 Worstead Park consultation

This was deferred until the next meeting.

22 Agenda items for meeting in October 2023

Village newsletter – put minutes in the newsletter

Meeting closed at 9:30pm.

Date of next Parish Council meeting: 17th October 2023