

TUNSTEAD AND SCO-RUSTON PARISH COUNCIL

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NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend the Meeting of Tunstead and Sco-Ruston Parish Council at 7:30pm on Tuesday 19th March 2024 at the Horse & Groom, Tunstead.

Clerk to the Council: Dr Jimmy Miller CiLCA

Date: 14th March 2024

- 1) **Public Forum –15 minutes for comments from members of the public**
- 2) **Report from Nigel Dixon, NNDC**
- 3) **Report from Norfolk Constabulary**
- 4) **To receive and approve apologies for absence**
- 5) **Declarations of interest for items and applications for dispensations**
- 6) **To approve minutes of 20th February 2024**
- 7) **To receive and note the Clerk's report**

8) **Planning**

a) **Applications received**

(i) **PF/24/0487**

10 Fletcher Close, Tunstead, Norwich, Norfolk, NR12 8RA

Demolition of existing garage and west extension, and erection of front porch, single-storey rear/side extension and single-storey side extension.

b) **Applications received since 14th March 2024**

(c) **Planning decisions**

None

(d) **Planning Decisions received since 14th March 2024**

- 9) **Correspondence** – To consider and respond to the following correspondence:
Correspondence list to be issued

10) **Finance**

- a) To note Bank Reconciliations
- b) To note Accounts
- c) To approve items for payment:

Payee	Item	Amount
J. Miller	Salary for March 2024	£239.20
J. Miller	Home office March 2024	£10.00
J. Miller	Mileage (meeting March 2024)	£14.40
NCC	School signs payment	£3,628.25
ICO	Annual registration fee	£40.00
CC Planning	Advice/support on neighbourhood plan (474)	£1,260.00

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CC Planning	Advice/support on neighbourhood plan (475)	£540.00
CC Planning	Advice/support on neighbourhood plan (446)	£1,050.00
CC Planning	Advice/support on neighbourhood plan (447)	£1,050.00
CC Planning	Advice/support on neighbourhood plan (448)	£720.00
CC Planning	Advice/support on neighbourhood plan (468)	£360.00
Norwich Print Solutions	Printing of questionnaires for neighbourhood plan	£117.60
Leaflet King Norfolk	Leaflet distribution for neighbourhood plan	£45.00

d) To approve payment of invoices received since 14th March 2024

11) To appoint David Balls as internal auditor for internal audit year ending March 2024

12) Flooding

13) D Day celebrations

14) Neighbourhood Plan

15) Agenda items for meeting in April 2024

16) To exclude the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to consider a matter likely to be confidential.

17) Employment review

Date of next Parish Council meeting: 16th April 2024